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# ANNUAL REPORT



**TOWN OF LISBON, NEW HAMPSHIRE**

**YEAR ENDING DECEMBER 31, 2013**

## SELECTMEN'S REPORT AND DEDICATION

This Annual Report is dedicated to the taxpayers of Lisbon.

Our "small town with a big heart" has long accepted a heavy tax burden in exchange for the things it feels are necessary to maintain our special quality of life. In the spirit of longtime residents who we lost this past year, including Wallie Berry, Gene Marshall, and John Kaspszak, citizens of our little town have always been driven to do what's best for Lisbon. Recent years, however, have been trying for all.

Depreciating home values, increasing fuel and health insurance costs, and a loss of consumer confidence and spending have caused great hardship to the families and businesses of our community over the past eight years. This pain has been felt at the town level too, and is something we've worked hard to control, most times against the tide.

At the last Town Meeting, voters approved the addition of a Budget Committee to recommend a new financial path for Lisbon. This assistance was accepted by the Town as confirmation that you, the taxpayers, were ready to make additional sacrifices to get taxes under control.

Today, we believe we're on the right path. Thanks to the Budget Committee and department heads, the Board of Selectmen is pleased to present a 2014 budget that represents a significant reduction in taxes over the past year. The budget is full of compromises, but trim and realistic and still sensitive to the needs of the town. It also represents the largest reduction in services that we feel any town, and any citizenry, can be asked to accept in one year's time.

On behalf of the Town of Lisbon, thank you for your support, patience, and participation. For all the challenges our town has faced and continues to face, it is our ability to work together for a common goal that makes this town such a great place to live, work, and do business.

The Board of Selectmen  
Michael Carver  
Conrad Farnham



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### **TOWN OFFICERS**

#### **Board of Selectmen**

MICHAEL CARVER (Term Expires 2014)

PETER NIGHTINGALE (Term Expires 2015) Resigned 11/2013

CONRAD FARNHAN (Term Expires 2016)

#### **Town Clerk**

JENNIFER TRELFA (2015)

**DEPUTY:** Suzanne Tavernier

#### **Tax Collector**

JENNIFER TRELFA (2015)

**DEPUTY:** Suzanne Tavernier

#### **Treasurer**

Ruth Robar (2014)

#### **Overseer of Public Welfare**

Tanis Tavernier Jr.

#### **Fire Chief**

George Stevens

#### **Chief of Police**

Tanis Tavernier Jr.

#### **Moderator**

David Trahan (Term expires 2014)

#### **Trustee of the Trust Funds**

Scott Champagne (2014)

Leonard Nyberg (2016)

Mark Winter (2015)

#### **Supervisors of the Checklist**

Arlene Hite (2015)

Keri Lyndes (2016)

Candace Shea (2014)

#### **Library Trustees**

Paula Hapgood (Term expires 2015)

Alana Lessard (Term expires 2016)

Beth Johnson (Term expires 2016)

Sandra Roberts (Term expires 2014)

Rochelle Cacio (Term expires 2014)

#### **Health Officer**

Stanley Borkowski

#### **Dog Officer**

Police Department

#### **Lisbon Library Hours**

Mon., Wed., Fri. 11:00 to 5:00

Tue., Thurs. 2:00 to 6:00

**Town of Lisbon, New Hampshire  
2013  
Town Meeting Warrant**

*Meeting was called to order by Moderator David Trahan at 7PM. Mr. Trahan introduced the people sitting at the head table; Select Chair Ruth Robar, Selectmen Mike Carver and Peter Nightingale, Jennifer Trelfa Town Clerk, and Barbara Menchin Administrative Assistant. The Moderator read a letter from Senator Kelly Ayotte explaining SB 398 declaring March 30, 2013 as Welcome Home Vietnam Veterans Day. Thanked Veterans present. Pledge of Allegiance.*

*Mr. Trahan then reviewed his proposed rules for the meeting, the voters did not object to the rules presented.*

*Mr. Trahan thanked Ruth Robar for her service on the Selectboard.*

To the inhabitants of the Town of Lisbon, in the County of Grafton, and the State of New Hampshire qualified to vote in the Town Affairs:

You are hereby notified to meet in the Lisbon High School in said Town of Lisbon, New Hampshire on Tuesday the Twelfth day of March, 2013 at ten o'clock in the forenoon at which time polls will open at ten o'clock and not close earlier than nine o'clock in the evening, to act upon the following subjects. All Articles except Article 1 are to be considered at seven o'clock in the evening.

ARTICLE 1: To choose the necessary Town Officers for the ensuing year.

*Mr. Trahan noted that voting was now open for all necessary Town officers and would remain open until 9 PM.*

**ELECTED:**

*Selectmen (three years)*

*Conrad O. Farnham*

*Treasurer (one year)*

*Ruth A. Robar*

*Moderator (one year)*

*David Trahan*

*Trustee of Trust Funds (three years)*

*Leonard J. Nyberg JR.*

*Library Trustee (three years)*

*Alana Lessard*

*Library Trustee (three years)*

*Elizabeth Johnson*

ARTICLE 2: To hear reports of agents, special committees heretofore chosen and pass any vote related thereto.

*M.Carver moved the article, seconded by P. Nightingale to accept the reports as written in the Annual report. Mr. Trahan noted errors in the annual report in regards to the Trustees of the Trust Fund reports. The correct figures are available at the Town Hall. A vote in the affirmative was declared.*



ARTICLE 3: To see if the Town will vote to raise and appropriate the sum of One Million Eight Hundred Seventy Five Thousand One Hundred Forty Eight Dollars and 00/100, (\$1,875,148.00) Which represents the operating budget of the Town as prepared by the Board of Selectmen, and posted with this warrant as required by RSA 31:95. Said sum does not include individual or special articles addressed, The Board of Selectmen recommends this article.

General Administration	\$ 15,027.00
Tax Collection, Elections, Registration & Vital Statistics	62,443.00
Financial Administration	98,898.00
Revaluation of Property	26,149.00
Legal Expense	15,500.00
Personnel Administration	11,892.00
Planning & Zoning	5,530.00
General Government Buildings	53,820.00
Cemeteries	17,000.00
Insurance	53,000.00
Advertising & Regional Associations	2,650.00
Refunds	1.00
Other General Government	1.00
Police Department	408,188.00
Ambulance Service	1.00
Fire Department	75,911.00
Life Squad	56,300.00
Building Inspection/Code Enforcement	10,150.00
Emergency Management	750.00
Public Service – Dispatch & Communications	54,680.00
Highways & Streets	396,106.00
Highway Block Grant	67,560.00
Street Lighting	20,000.00
Solid Waste Disposal	250,334.00
Pest Control	1.00
Health Officer	1.00
Welfare Direct Assistance	29,060.00
Parks & Recreation	16,862.00
Library	66,153.00
Patriotic Purposes	1,600.00
Information Booth	1.00
Economic Development	1.00
Principal – Long Term Bonds & Notes	40,172.00
Interest- Long Term Bonds & Notes	6,902.00
Interest on Tax Anticipation Note	12,500.00
Land and Improvements	1.00
Machinery Vehicles and Equipment	1.00
Buildings	1.00
Improvements other than Buildings	1.00
	\$ 1,875,148.00

***P. Nightingale moved the article, seconded by M. Carver.***

***P. Nightingale spoke to the article. Selectboard amended figures on the Highways and Streets line and the Highway Block Grant line.***

***General questions and discussions on several line items; answered by Board or heads of departments.***

***The library line was amended after it was noted an incorrect figure was printed. Now \$62803.00.***

***Bottom line total now \$1871798.00***

***Article was passed in the affirmative after a hand count, Yes: 86***

***No: 36***

Article 4: To see if the Town will vote to raise and appropriate the sum of One Hundred Twenty Five Thousand and 00/100 Dollars (\$125,000.00) for paving and upgrading of roads within the Town of Lisbon. (This appropriation is in addition to Warrant Article #3, the operating budget article.) The Board of Selectmen Recommend this Article.

***R. Robar moved the article, seconded by M. Carver.***

***Kevin Clement spoke on the article and answered questions from the floor.***

***Article passed in the affirmative after a hand count. Yes: 56***

***No: 34***

Article 5: To see if the Town will vote to raise and appropriate the sum of One Hundred Forty Seven Six Hundred Fifty One 00/100, (\$147,651.00), for the operation and maintenance of the Lisbon Water Department. Funds are to be raised in the following manner: One Hundred Twenty One Thousand One Hundred Fifty One and 00/100 Dollars,(\$121,151.00), from user fees and Twenty Six Thousand Five Hundred Dollars, (\$26,500) from general taxation. (This appropriation is in addition to Warrant Article #3., the operating budget article.) The Board of Selectmen recommends this article.

***M. Carver moved the article, seconded by R. Robar.***

***Mike Carver explained the article.***

***Terry Welch from Welch Water and Wastewater answered questions from the floor.***

***Article passed in the affirmative.***

Article 6: To see if the Town will vote to raise and appropriate the sum of Two Hundred Forty One Thousand Nine Hundred Ninety Four and 00/100 (\$241,994.00) for the operation and maintenance of the Lisbon Wastewater Department. Funds to be raised from user fees The Board of Selectmen recommend this article. (This appropriation is in addition to Warrant Article 3, the operating budget.)

***P. Nightingale moved the article, seconded by R.Robar.***

***Article passed in the affirmative.***

Article 7: To see if the Town will vote to raise and appropriate the sum of Ten Thousand Dollars (\$10,000.00), for improvements to the Town Hall building, and to authorize the Selectmen to apply for and accept and expend any grant funds that may be available for said



purpose. The Board of Selectmen recommend this article. (This appropriation is in addition to Warrant Article #3, the operating budget article.)

**R. Robar moved the article, seconded by M. Carver.**

**R. Robar spoke to the article.**

**Article passed in the affirmative.**

Article 8: Is a Petitioned Warrant Article: To see if the Town will vote to use a public budget advisory committee (up to a max of 5 people) to assist the select board in developing the annual town budget. If approved this budget advisory committee would start with the development of the town budget to be presented in March 2014. No tax rate impact.

**Mr. Trahan explained this article will be voted on by secret ballot and the polls will remain open for one hour.**

**Mr. J. Fitzgerald moved the article, seconded by Mr. D Clark.**

**Mr. Fitzgerald explained the article and answered questions from the Board and the floor.**

**Mr. Roger Robar presented an amendment to the article, seconded by Mr. J Fitzgerald.**

**After more discussion on the floor, the amendment was voted on.**

**Amendment failed.**

**There was more discussion on the article as written.**

**Mr. T. Tavernier moved the question, seconded by Mrs. N. Brown.**

**The article was passed in the affirmative. Yes: 77 No: 11**

Article 9: To see if the Town will vote to raise and appropriate the sum of Twenty Eight Thousand Two Hundred Fifty and 00/100 dollars, (\$28,250.00) for the support of the following local community agencies:

The Burch House	\$	750.00
Grafton County Senior		3,000.00
White Mountain Mental Health		2,000.00
Court Appointed Special Advocate		100.00
North Country Home Health & Hospice Agency		3,900.00
The Bridge House Shelter		1,000.00
American Red Cross		500.00
Ammonoosuc Community Health		1,500.00
Main Street		8,500.00
Tri-County Community Action Program (CAP)		7,000.00

**P. Nightingale moved the article, seconded by R. Robar.**

**P. Nightingale spoke to the article.**

**Discussion and questions from the floor.**

**Article passed in the affirmative.**

Article 10: To see if the Town will vote to raise and appropriate the sum of Forty Five Thousand, (\$45,000.00) for the purpose of replacing the roofs on the wastewater treatment plant buildings including, the wastewater lab, Bath Road Pump House, Hydro Blvd pump station, Water Street pump station, and Acre Drive pump station, and to authorize the issuance of notes not to exceed \$45,000.00 in accordance with the Municipal Finance Act (RSA 33)) and to authorize the selectmen to negotiate such notes and to determine the rate of



interest thereon, furthermore to authorize the Selectmen to apply for, accept and expend any other state, Federal or other grant funds that may be available for this purpose. Any grant funds received would decrease the amount of funds to be borrowed. Annual principal and interest payments for this purpose shall be raised from user fees, and no amount shall be raised from taxation. A 2/3 Majority Ballot Vote is required. The Board of Selectmen recommends this article. (This appropriation is in addition to Warrant Article 3 the operating budget.)

*M. Carver moved the article, seconded by P. Nightingale.*  
*M. Carver spoke to the article. Questions from the floor answered by Terry Welch.*  
*Mr. D. Clark moved the question, seconded by T. Tavernier.*

*Mr. Trahan explained this article would be by secret ballot, it had to have a two thirds majority and the polls would stay open for one hour.*

*Article passed in the affirmative. Yes: 69 No: 16*

Article 11: To see if the Town will vote to raise and appropriate the sum of Fifty two Thousand and 00/100 Dollars, (\$52,000.00) for the purpose of purchasing a 3.8 acre parcel of land known as Lisbon Tax Map R01, Lot 021, and recorded in a deed recorded at Book 2506, Page 849 at the Grafton County Register of Deeds and owned by the L .William Presby Settlor Trust and the Rita Presby-Hamilton Settlor Trust of Littleton, NH. This property is located directly behind the Lisbon Highway Department Garage on Ecology Drive.( This appropriation is in addition to Warrant Article 3, the operating budget) This article is recommended by the Board of Selectmen.

*M. Carver moved the article, seconded by R. Robar.*  
*M. Carver made an amendment for the Selectboard, seconded by P. Nightingale.*  
*Changed amount to \$55000.00, \$35000.00 to come from taxes, \$20000.00 to come from the sale of one acre of the property.*  
*Questions from the floor answered by the board and Kevin Clement..*  
*Amendment passed in the affirmative.*

*Article passed in the affirmative after a hand count. Yes: 44 No: 24*

Article 12: To see if the Town will vote to raise and appropriate the sum of Eight Thousand Dollars, (\$8,000.00) to be used to complete roof repairs on the Public Library building that were begun in 2012. (This appropriation is in addition to Warrant Article 3, the operating budget article)

*P. Nightingale moved the article, seconded by R. Robar.*  
*Sandra Roberts, Library Trustee spoke on the article.*

*Article passed in the affirmative.*

Article 13: To see if the Town will vote to appropriate the sum of Ten Thousand Dollars, (\$10,000.00) to be placed in the Wastewater Expendable Department Trust Fund, with said funds to come from Wastewater fund balance and no amount to come from fees or taxation. The Board of Selectmen recommends this article.

***R. Robar moved the article, seconded by M. Carver.***

***R. Robar explained the article.***

***Article passed in the affirmative***

Article 14: To see if the Town will vote to authorize the Board of Selectmen to accept a two to four acre parcel of land from the Grove Hill Cemetery Association (see Grafton County Register of Deeds, Book 961, Page 274). The Association is pursuing voluntary dissolution given that the Town's cemetery trustees now oversee the care of the Town's cemeteries. The conveyance of this property to the Town would complete the Town's ownership of the Grove Hill Cemetery in which the Town owns four of the five parcels of land that serve as the Grove Hill Cemetery. This land transfer is not anticipated to cost anything beyond a nominal fee, (such as \$1.00), and recording costs resulting in no impact on the tax rate.

***M. Carver moved the article, seconded by R. Robar.***

***Article passed in the affirmative.***

Article 15: To transact any other business that may legally come before this meeting,

***P. Nightingale moved the article, seconded by M. Carver.***

***Mr. Trahan explained the meeting could not be closed until the second ballot count was closed.***

***Mr. J. Fitzgerald asked for the estimated tax rate, Town portion.***

***If Article 10 passes estimated at \$12.89 if fails \$12.50***

***P. Nightingale made a motion to adjourn the meeting, seconded by M. Carver once article 10 ballots were counted.***

***Meeting closed at 9:45 PM***

Given under our hands and seal this 5<sup>th</sup> day of February, in the year of our Lord, Two Thousand and Thirteen

Ruth Robar, Chair  
Michael Carver  
Peter Nightingale  
Lisbon Board of Selectmen

## SCHEDULE OF TOWN PROPERTY

DESCRIPTION	ASSESSED VALUE
Town Hall, Land & Buildings	584,000.00
Furniture & Equipment	62,100.00
Library, Land & Buildings	300,700.00
Furniture & Equipment	28,500.00
Collections	408,000.00
Police Department, Equipment	83,100.00
Fire Department, Equipment	426,800.00
Forest Fire Equipment	7,200.00
Highway Department, Land & Buildings	231,000.00
Equipment	477,400.00
Parks, Commons & Playgrounds	13,900.00
Water Supply & Facilities	1,265,100.00
Wastewater Plant & Facilities	3,948,900.00
Landfill/Recycling Facility	488,300.00
Recycling Equipment	98,500.00
Miscellaneous Parcels of Land	289,800.00
Cemeteries	63,800.00
Railroad Station	169,900.00



**Deeded  
Property:**

R03-01	21,300.00	
R13-16	64,200.00	
U02-68	89,000.00	
U01-73	100.00	
U02-75	71,700.00	
U05-30	3,200.00	
U08-18	300.00	
U04-53	3,600.00	
R27-02	3,400.00	
R32-17	600.00	
R40-02	400.00	
R15-5E	34,000.00	
		<u>\$455,400.00</u>
<b>TOTAL</b>		<b>\$9,402,400.00</b>

These figures are based on property assessment  
cards and insurance appraisals.

## SUMMARY OF INVENTORY OF ASSESSED VALUATION

### Land Only

	Current Use		
Land in Current Use.	Value:	1,179,522.00	
Land: Residential		27,782,000.00	
Commercial/Industrial		2,072,600.00	
	Total Taxable Land		<b>31,034,122.00</b>
Non Taxable Land		2,163,700.00	

### Buildings Only

Buildings: Residential		60,123,122.00	
Commercial / Industrial		18,461,600.00	
Discretionary Preservation Easements		17,578.00	
	Total Taxable Buildings		<b>78,602,300.00</b>
Non-Taxable Buildings		11,132,400.00	

### Utilities

Electric Companies		2,813,500.00	
	Total Utilities		<b>2,813,500.00</b>
	Total Before Exemptions		<b>112,449,922.00</b>

Less Elderly and Blind Exemptions		<b>(767,100.00)</b>
<b>Net Valuation for Municipal, County &amp; Local School Tax</b>		<b>111,682,822.00</b>
Less Utilities for State Education Tax		<b>(2,813,500.00)</b>
<b>Net Valuation for State Education Tax</b>		<b>108,869,322.00</b>

## TOWN CLERK'S REPORT

To the Voters of the Town of Lisbon:

I herewith submit my annual report of the financial doings of my office for the year 2013.

Auto Tax Permits Issued for 2013	\$229,828.00
Dog License Fees for 2013	2,953.50
Marriage Licenses & Vital Statistics	895.00
UCC Filing Fees	570.00
Sidewalk Fees	9,105.00
Bounced Check Fees	100.00
Total Receipts	<u>\$243,451.50</u>

The sum of total receipts was turned over to the Town Treasurer.

Respectfully submitted,  
Jennifer Trelfa  
Town Clerk



## TAX COLLECTOR

	2013	2012	2011+
<b>Uncollected Taxes</b>			
Beginning of Year:			
Property Taxes	\$0.00	\$439,268.10	\$0.00
Land Use Change	\$0.00	\$249.00	\$0.00
Excavation Tax	\$0.00	\$0.00	\$0.00
Yield Taxes	\$0.00	\$0.00	\$0.00
Utility Charges	\$0.00	\$91,391.17	\$0.00
Prior Year Credit			
Balance	\$0.00	\$0.00	\$0.00
This Year's New			
Credits	-\$15,650.61	\$0.00	\$0.00
<b>Taxes Committed This Year:</b>			
Property Taxes	\$3,379,618.68	\$0.00	\$0.00
Land Use Change	\$4,650.00	\$0.00	\$0.00
Excavation Taxes	\$0.00	\$641.82	\$0.00
Yield Taxes	\$2,418.63	\$19,434.85	\$0.00
Utility	\$351,597.40		
<b>Prepayment:</b>			
Over Payment	\$15,378.88	\$2,777.53	\$0.00
Property Tax	\$0.00	\$0.00	\$0.00
<b>Interest Collected On</b>			
<b>Delinquent Taxes:</b>	\$3,852.00	\$37,348.95	\$0.00
<b>Penalties:</b>	\$0.00	\$0.00	\$0.00
<b>TOTAL DEBITS</b>	\$3,741,864.98	\$591,111.42	\$0.00

	2013	2012	2011+
<b>Remittance to Treasurer During Fiscal Year:</b>			
Property Taxes	\$3,005,881.80	\$212,578.78	\$0.00
Land Use Change	\$4,615.12	\$249.00	\$0.00
Yield Taxes	\$2,418.63	\$18,828.50	\$0.00
Excavation Taxes	\$0.00	\$641.82	\$0.00
Interest & Penalties	\$3,852.00	\$37,348.95	\$0.00
Conversion to Lien	\$0.00	\$281,019.32	\$0.00
Utility Charges	\$253,887.64	\$33,447.30	\$0.00
Prior Year Overpayments			
<b>Abatements Made:</b>			
Property Taxes	\$10,227.09	\$2,777.53	\$0.00
Land Use	\$0.00	\$0.00	\$0.00
Excavation	\$0.00	\$0.00	\$0.00
Utility Charges	\$7,590.80	\$0.00	\$0.00
<b>Deeded:</b>			
Property Tax	\$2,317.35	\$3,613.87	\$0.00
Yield Tax	\$0.00	\$0.00	\$0.00
Penalties	\$0.00	\$0.00	\$0.00
<b>Uncollected Taxes End of Year:</b>			
Property Taxes	\$361,368.44	\$0.00	\$0.00
Land Use	\$34.88	\$0.00	\$0.00
Excavation Taxes	\$0.00	\$0.00	\$0.00
Yield Tax	\$0.00	\$606.35	\$0.00
Utility	\$89,942.96	\$0.00	\$0.00
Property Tax Credit			
Balance	-\$271.73	\$0.00	\$0.00
<b>TOTAL CREDITS</b>	<b>\$3,741,864.98</b>	<b>\$591,111.42</b>	<b>\$0.00</b>

## SUMMARY OF TAX SALE/TAX LIEN ACCOUNTS

Fiscal Year Ended December 31, 2013

	DEBITS		
	2012	2011	2010 +
Unredeemed Liens			
Beginning of Year :	\$0.00	\$232,995.51	\$235,461.11
Liens Executed During			
the Fiscal Year:	\$306,735.14	\$0.00	\$0.00
Interest & Costs Collected			
After Lien			
Execution:	\$3,617.41	\$32,421.41	\$72,639.65
<b>TOTAL DEBITS</b>	<b>\$310,352.55</b>	<b>\$265,416.92</b>	<b>\$308,100.76</b>

	CREDITS		
Redemptions:	\$54,353.21	\$108,234.26	\$209,869.47
Interest/Costs (After			
Lien Execution):	\$3,617.41	\$32,421.41	\$72,639.65
Abatement of			
Unredeemed Liens:	\$0.00	\$0.00	\$0.00
Liens Deeded to			
Municipality:	\$4,752.42	\$8,039.37	\$13,838.42
Unredeemed Liens			
End of Year:	\$247,629.51	\$116,721.88	\$11,753.22
<b>TOTAL CREDITS</b>	<b>\$310,352.55</b>	<b>\$265,416.92</b>	<b>\$308,100.76</b>



### GROVE HILL CEMETERY

Cash on Hand 1-1-2013	\$4,599.93
Receipts	\$24,305.94
Interest	<u>\$7.46</u>
	<b>\$28,913.33</b>

Orders of	
Selectmen	\$23,960.63
Cash on hand 12/31/2013	<u>\$4,952.70</u>
	<b>\$28,913.33</b>

### SALMON HOLE CEMETERY

Cash on Hand 1-1-2013	\$1,288.42
Receipts	\$1,023.02
Interest	<u>\$0.41</u>
	<b>\$2,311.85</b>

Orders of	
Selectmen	\$1,000.00
Cash on hand 12/31/2013	<u>\$1,311.85</u>
	<b>\$2,311.85</b>

### **TREASURER'S REPORT - WASTEWATER DEPARTMENT**

Cash on Hand 1-1-2013	\$53,011.30
Collector	\$169,871.38
Interest	\$51.37
NH grant refund	\$20,877.39
Misc	<u>\$39,500.00</u>
	<b>\$283,311.44</b>

Payments:

Orders of Selectmen	\$181,884.70
Misc (bank charges & fees)	\$46.33
Cash on hand 12/31/2013	<u>\$101,380.41</u>
	<b>\$283,311.44</b>

### **TREASURER'S REPORT---WATER DEPARTMENT**

Cash on Hand 1-1-2013	\$72,908.84
Collector	\$123,099.71
Interest	\$65.79
Benefit Fee	<u>\$26,500.00</u>
	<b>\$222,574.34</b>

Payments:

Orders of Selectmen	\$51,991.01
Cash on hand 12/31/2013	<u>\$170,583.33</u>
	<b>\$222,574.34</b>

Respectfully submitted,  
Ruth A. Robar, Treasurer

### LIFE SQUAD EQUIPMENT FUND

Beginning balance	\$5,422.47
Receipts	\$14,622.12
Interest	<u>\$5.66</u>
	<b>\$20,050.25</b>
Orders of selectmen	\$16,803.51
Cash on hand 12/31/2013	<u>\$3,246.74</u>
	<b>\$20,050.25</b>

### LIFE SQUAD REVENUE FUND

Beginning balance	\$42,888.30
Receipts	\$66,292.11
Interest	<u>\$37.38</u>
	<b>\$109,217.79</b>
Orders of selectmen	\$31,472.08
Cash on hand 12/31/2013	<u>\$77,745.71</u>
	<b>\$109,217.79</b>

### LOAN REPAYMENT FUND

Beginning balance	\$5,234.37
Interest	<u>\$5.20</u>
	<b>\$5,239.57</b>
Cash on hand 12/31/2013	<u>\$5,239.57</u>
	<b>\$5,239.57</b>



### **TREASURER'S REPORT - CONSERVATION FUND**

Beginning balance	\$9,010.52
Interest	<u>\$8.27</u>
	<b>\$9,018.79</b>
Cash on hand 12/31/2013	<u>\$9,018.79</u>
	<b>\$9,018.79</b>

### **DRUG FORFEITURE FUND**

Beginning balance	\$1,200.00
Interest	\$3.58
Deposits	<u>\$7,919.44</u>
	<b>\$9,123.02</b>
Cash on hand 12/31/2013	<u>\$9,123.02</u>
	<b>\$9,123.02</b>

### **SPECIAL DETAIL FUND**

Beginning balance	\$5,923.57
Receipts	<u>\$19,207.84</u>
	<b>\$25,131.41</b>
Orders of selectmen	\$240.06
Cash on hand 12/31/2013	<u>\$24,891.35</u>
	<b>\$25,131.41</b>

## PAYMENTS

Orders of Selectmen	5,265,823.00
Bank Charges & Fees	412.14
Tax Payments	163,582.62
Other	829.55
Cash on hand, 12/31/13	<u>695,138.01</u>
	<b>6,125,785.32</b>

## TREASURER'S REPORT 2013

### RECEIPTS

Cash on Hand 1-1-2013	302,905.60
Tax Collector	3,752,139.64
Town Clerk	259,120.50
Tax anticipation note	1,025,030.50
Municipal	4,997.14
Interest Earned	193.60
Building Permits	2,725.00
Cable Franchise Fee	4,340.44
Town of Landaff	36,280.05
Town of Landaff -life squad	3,298.19
Town of Lyman	51,946.44
Town of Lyman - Fire	14,986.76

Town of Lyman-life squad	6,396.00
Lisbon Library	30,850.61
Lisbon Main Street	1,403.76
Other	152,459.17
Rooms & Meals Tax	71,391.18
Refunds	2,867.41
Highway Block Grant	86,199.61
Wastewater Department	124,296.04
Water Department	44,111.74
Sale of Recyclables	21,351.48
Trustees of Trust	18.29
MSW Bag Sales	77,667.67
Tipping Fees	34,053.18
Voids	<u>14,755.32</u>
	<b>6,125,785.32</b>

Respectfully submitted,  
Ruth A. Robar, Treasurer



## DETAILED STATEMENT OF RECEIPTS

### PROPERTY TAXES

Current Property Tax	\$1,432,306.68
Overlay	<u>\$14,161.53</u>
Total Property Taxes	<b>\$1,446,468.21</b>

### LAND USE CHANGE TAX

Current Use Change Penalty	\$4,163.59
0.02 Gravel Tax	<u>\$641.82</u>
Total Land Change Tax	<b>\$4,805.41</b>

### YIELD TAX

Timber Yield Tax	<u>\$21,853.48</u>
Total	<b>\$21,853.48</b>

### PENALTIES & INTEREST ON TAXES

Misc.	\$185.30
Property Tax Interest	\$132,278.70
Cost	<u>\$6,667.25</u>
Total Penalties	<b>\$139,131.25</b>

### BUSINESS LICENSE

Cable Franchise Fee	\$3,368.44
Ucc Filing & Certificates	<u>\$570.00</u>
Total Business Licenses	<b>\$3,938.44</b>

### MOTOR VEHICLE

Motor Vehicle Tax	<u>\$245,176.00</u>
Total Motor Vehicle tax	<b>\$245,176.00</b>

### BUILDING & CODE PERMITS

Building Permits	\$2,715.00
Pistol Permits	<u>\$400.00</u>
Total Permits	<b>\$3,115.00</b>

**OTHER LICENSES**

Dog Licenses	\$2,667.00
Marriage Licenses	\$315.00
Birth & Death Cert.	<u>\$580.00</u>
Total Licenses	<b>\$3,562.00</b>

**REVENUE FROM OTHER GOVERNMENTS**

Federal Grants & Reimb.	\$3,103.60
Meals & Room Tax Distribution	\$71,391.00
Highway Block Grant	\$81,219.61
RR NH Landfill Closure Grant	\$1,299.49
NH Beautiful Grant	<u>\$3,500.00</u>
Total Revenues from State-Federal	<b>\$160,513.70</b>

**REVENUE FROM CHARGES FOR SERVICES**

Selectmen's Misc.	\$990.39
Water/Wastewater Admin	<u>\$15,000.00</u>
Total Revenue From Charges For Service	<b>\$15,990.39</b>

**POLICE DEPARTMENT REVENUES**

P.D. Reports	\$297.00
P.D. Misc	\$20.00
P.D. Special Details-Other	\$190.00
P.D. Court Fees	\$3,862.85
P.D. Parking Tickets	<u>\$45.00</u>
Total Police Department Revenues	<b>\$4,414.85</b>

**FIRE DEPARTMENT REVENUES**

Town of Lyman	<u>\$14,600.96</u>
Total Fire Department Revenues	<b>\$14,600.96</b>

**RECYCLING DEPARTMENT REVENUE**

Town of Landaff	\$40,067.98
Town of Lyman	\$52,589.24
Tipping Fees	<u>\$20,986.23</u>
Total Recycling Dept. Revenues	<b>\$113,643.45</b>

**LIFE SQUAD REVENUE**

Town of Landaff	\$4,980.00
Town of Lyman	\$6,396.00
LS Transport Fees	<u>\$57,685.00</u>
Life Squad Totals	<b>\$69,061.00</b>

**RECYCLING DEPARTMENT REVENUE**

Sale of Recyclables	\$12,533.52
Sale of MSW Bags	<u>\$48,930.63</u>
Recycling Revenues	<b>\$61,464.15</b>

**SALE OF MUNICIPAL PROPERTY**

Sale of Property	<u>\$12,007.50</u>
Total of Sale of Property	<b>\$12,007.50</b>

**INTEREST ON INVESTMENTS**

Interest on Investments	\$261.48
Bounced Check Fee	<u>\$55.00</u>
Investment Totals	<b>\$316.48</b>

**RENTS OF PROPERTY**

Rents of Property	<u>\$1,350.00</u>
Property Total Revenue	<b>\$1,350.00</b>

**INSURANCE REFUNDS**

Property & Liability	\$6,992.81
Other Insurance Refunds	<u>\$469.16</u>
Total Insurance	<b>\$7,461.97</b>

**OTHER MISCELLANEOUS**

Other Misc. Revenue	\$2,218.45
Planning /Zoning Board Fees	\$270.98
Unanticipated Revenue	<u>\$32,976.05</u>
Total Miscellaneous Revenue	<b>\$35,465.48</b>

## DETAILED STATEMENT OF EXPENDITURES

### BOARD OF SELECTMEN

Salaries-Selectmen	\$6,256.25
Fica/Medi	\$745.90
Miscellaneous	\$259.97
<b>TOTAL BOARD OF SELECTMEN</b>	<b>\$7,262.12</b>

### TOWN ADMINISTRATION

Hired TA service	\$7,125.00
<b>TOTAL ADMINISTRATION</b>	<b>\$7,125.00</b>

### TOWN CLERK

TC Salary	\$34,698.04
Deputy TC Salary	\$4,711.92
TC Health	\$1,300.00
Dog Tags	\$119.10
TC FICA/Medicare	\$3,198.50
TC Fees to State	\$1,408.00
TC Computer Software Support	\$4,366.00
TC Printing	\$406.28
TC Dues & Subscriptions	\$71.00
TC Postage	\$2,743.74
TC Equipment	\$1,158.05
TC Training & Conferences	\$668.84
<b>TOWN CLERK TOTAL</b>	<b>\$54,849.47</b>

### VOTER REGISTRATION

Salaries-Supervisors	\$296.00
Moderator	\$200.00
Ballot Clerk	\$200.00
Checklist Preparation	\$52.00
Printing & Supplies	\$306.00
Meals & Services	\$48.42
Equipment	\$470.00
<b>VOTER REGISTRATION TOTAL</b>	<b>\$1,572.42</b>

### FINANCIAL ADMINISTRATION

FA Salary Bookkeeper	\$36,106.89
FA Bookkeeper Overtime	\$380.97
FA Office Asst.	\$9,689.74
FA Employee Health Ins.	\$11,868.86
FA Employer Retirement Con.	\$400.00
FA FICA/Medi	\$2,992.72
FA Contract Auditors	\$16,532.00
FA Phone/Fax/Pager/Internet	\$2,401.83
FA Software Support	\$13,032.18
FA Printing	\$1,124.80



FA Dues	\$246.00
FA Register of Deeds	\$857.96
FA Public Notices	\$916.90
FA Bank Charges	\$398.93
FA Office Supplies	\$1,275.70
FA Postage	\$2,782.43
FA Books & Periodicals	\$743.01
FA Miscellaneous	\$113.93
FA Equipment	\$3,465.23
FA Equipment Repair & Maint	\$450.09
FA Training & Conferences	\$342.10
FA Administration of LF	-\$7,000.00
<b>TOTAL FINANCIAL</b>	<b>\$99,122.27</b>

#### **TREASURY**

Salary-Treasurer	\$2,875.00
FICA/Medi	\$219.94
<b>TOTAL TREASURY</b>	<b>\$3,094.94</b>

#### **REVALUATION OF PROPERTY**

Contract Appraiser	\$19,500.00
Tax Maps	\$2,550.00
Assessing Software Support	\$6,529.60
Mapping Software Support	\$500.00
<b>TOTAL REVALUATION</b>	<b>\$29,079.60</b>

#### **LEGAL EXPENSE**

Town Attorney	\$30,272.22
<b>TOTAL LEGAL EXPENSE</b>	<b>\$30,272.22</b>

#### **PERSONNEL ADMINISTRATION**

Unemployment Compensation	\$11,892.00
<b>TOTAL PERSONNEL</b>	<b>\$11,892.00</b>

#### **PLANNING AND ZONING**

Salaries	\$1,722.50
Clerical	\$215.57
PB FICA/Medi	\$15.27
PB Notices	\$72.00
<b>PLANNING AND ZONING</b>	<b>\$2,025.34</b>

#### **GENERAL GOVERNMENT BUILDINGS**

Highway Department Labor	\$35.28
FICA/Medi	\$2.51
Custodial Services	\$3,710.00
Alarm System Maint	\$1,328.15
Electricity	\$5,614.76

Heating Oil	\$22,767.37
Water	\$1,357.32
Sewer	\$1,306.55
Repairs & Maint.	\$1,255.66
Furnace Maint.	\$1,258.50
Dam Reg Fees	\$1,150.00
Custodial Supplies	\$1,236.89
Contract Service	\$525.00
Miscellaneous	\$266.90
Town Hall Improvements	\$2,255.77
RR Wages	\$790.66
RR FICA/Medi	\$65.98
RR Alarm System Maint.	\$499.00
RR Electricity	\$498.50
RR Heating Oil	\$1,898.57
RR Water	\$80.96
RR Sewer	\$195.78
RR Repair & Maint.	\$1,001.86
RR Miscellaneous	\$339.10
LRS FICA	\$5.97
LRS Vehicle	\$1,404.42
<b>TOTAL GENERAL GOVERNMENT</b>	<b>\$50,851.46</b>

CEMETERIES	
Salmon Hole	\$1,000.00
Grove Hill	\$16,000.00

<b>INSURANCE NOT OTHERWISE ALLOCATED</b>	
Property & Liability	\$34,376.09
Workers' Compensation	\$35,208.19
<b>TOTAL INSURANCE</b>	<b>\$69,584.28</b>

<b>ADVERTISING AND REGIONAL ASSOCIATION</b>	
NHMA Dues	\$2,254.27
North Country Council	\$1,476.56
<b>TOTAL ADVERTISING &amp; REGIONAL</b>	<b>\$3,730.83</b>
	\$903.15

<b>REFUNDS</b>	
<b>TOTAL REFUNDS</b>	<b>\$903.15</b>

<b>POLICE DEPARTMENT</b>	
Salaries F/T	\$218341.9
Salaries P/T	\$491.00
Health Insurance	\$68,419.71
Employer Retirement Contrib.	\$1,560.00
Overtime	\$18,748.78
Event Coverage	\$1,510.77

Special Details	\$17,501.30
Court Fees	\$174.04
Highway Labor	\$440.76
FICA/MEDI	\$3,765.13
NH Retirement	\$52,329.91
Mileage & Expense	\$105.00
Telephone/Fax	\$2,862.04
Radio Expense	\$853.75
Vehicle Maint. & Repair	\$3,214.62
Dues & Subscriptions	\$100.00
Office Supply	\$599.95
Postage	\$298.59
Gasoline	\$11,671.20
Cleaning	\$795.00
Computer & Copier Support	\$1,800.00
Books & Periodicals	\$486.04
Departmental Supplies	\$1,998.00
Equipment	\$527.12
Training & Conferences	\$4,255.59
School Programs	\$736.53
Uniforms	\$1,042.13
<b>TOTAL POLICE DEPARTMENT</b>	<b>\$414628.86</b>

#### **FIRE DEPARTMENT**

Salaries P/T	\$43,094.00
Highway Labor	\$1,605.85
FICA/Medi	\$3,364.35
Telephone	\$735.63
Radio	\$1,770.70
Equipment Maint.	-\$172.00
Tanker 23	\$5,251.91
W1 (1989)	\$120.00
L1	\$1,580.58
E-1	\$249.91
E-2	\$5,087.95
Dues	\$250.00
Vehicle Fuel	\$2,178.30
Building Maint.	\$353.00
Contract Service	\$795.00
Miscellaneous	\$634.36
Mileage Expense	\$876.00
Equipment	\$752.00
Equipment - Personnel	\$639.00
Training	\$760.00
<b>TOTAL FIRE DEPARTMENT</b>	<b>\$69,926.54</b>

#### **LIFE SQUAD**

Salaries P/T	\$35,912.96
Highway Dept. Labor	\$1,366.89
FICA/Medi	\$3,152.98
Telephone	\$533.45
R-1 Maintenance	\$1,677.55
Software	\$7,232.00
Postage	\$54.84
R-1 Fuel	\$3,172.38
Miscellaneous	\$2,248.72
Zoll Maint. Contract	\$148.98
Equipment/Supplies	\$21,192.57
Training	\$2,738.95
<b>TOTAL LIFE SQUAD</b>	<b>\$79,432.27</b>

#### **LIFE SQUAD TRANSFER**

Transport	\$6,534.00
Transport FICA/Medi	\$1,266.34
<b>TOTAL LIFE SQUAD TRANSFER</b>	<b>\$7,800.34</b>

#### **CODE ENFORCEMENT**

Dues & Subscriptions	\$308.21
Contract Service	\$9,494.86
<b>TOTAL CODE ENFORCEMENT</b>	<b>\$9,803.07</b>

#### **EMERGENCY MANAGEMENT**

MISCELLANEOUS	\$308.59
<b>TOTAL EMERGENCY MANAGEMENT</b>	<b>\$308.59</b>

#### **DISPATCH**

Telephone	\$336.21
Grafton County Dispatch	\$47,753.50
Antenna Lease	\$1,000.00
<b>TOTAL DISPATCH</b>	<b>\$49,089.71</b>

#### **HIGHWAYS AND STREETS**

Salaries F/T	\$177,575.32
Salaries P/T	\$520.00
Employee Health Insurance	\$46,497.70
Employer Retirement Contrib.	\$2,650.00
Overtime	\$34,498.52
FICA/Medi	\$16,034.22
Gravel	\$9,870.19
Calcium Chloride	\$6,498.00
Telephone/Communications	\$2,759.33
Electricity	\$2,859.56
Heating Oil	\$894.82
Water & Sewer	\$395.70
DOT Testing	\$420.50



Grader	\$2,835.57
Loader	\$238.71
Culvert Steamer	\$18.51
Asphalt Reclaimer	\$326.11
Backhoe	\$4,148.78
Sidewalk Tractor	\$3,391.97
Excavator	\$642.58
Heavy Equip. Maintenance	\$718.32
Stock/Tools	\$4,451.09
Equipment Lease	\$6,145.80
Signs, Lines	\$1,351.77
Sterling (#2)	\$7,974.03
1 Ton (#3)	\$448.89
Sterling (#4)	\$10,880.66
Pickup	\$1,524.66
Dues & Subscriptions	\$250.00
Public Notices	\$232.80
Office Supplies	\$276.46
Vehicle Fuel	\$10,055.43
Grease & Oil	\$1,867.61
Diesel Fuel	\$19,163.46
Propane	\$3,205.64
Building Improvements	\$898.26
Safety Equip. & Supplies	\$677.11
Miscellaneous	\$1,343.59
Uniforms, Boots	\$3,016.49
<b>TOTAL HIGHWAYS AND STREETS</b>	<b>\$387,558.16z</b>

#### **HIGHWAY BLOCK GRANT**

Sand	\$16,880.00
Salt	\$36,007.84
Drainage	\$1,394.09
Gravel	\$9,129.81
Blacktop	\$4,148.26
<b>TOTAL HIGHWAY BLOCK GRANT</b>	<b>\$67,560.00</b>

#### **STREET LIGHTING**

Street Lighting	\$20,184.86
<b>TOTAL STREET LIGHTING</b>	<b>\$20,184.86</b>

#### **LANDFILL**

Salaries F/T	\$58,239.20
Salaries P/T	\$6,857.60
Health Insurance	\$26,174.30
Employer Retirement Cont.	\$1,090.00
Highway Dept. Labor	\$1,491.34
FICA/Medicare	\$4,832.62

Telephone/Internet	\$861.97
Tire Disposal	\$921.79
Recycling Baling Expenses	\$2,059.66
Tipping Fees - C & D	\$29,002.41
Tipping Fees - MSW	\$32,758.84
Electronics Recycling	\$2,069.74
Electricity	\$2,139.96
Ground Water Sampling	\$3,732.76
Heating Oil	\$2,810.53
Small Tools	\$236.44
Equipment Maintenance	\$2,018.27
Dues & Subscriptions	\$352.00
Public Notice	\$41.40
Signs	\$49.99
Scale Licensing	\$750.00
Supplies	\$319.49
MSW Bags	\$13,497.96
Office Supplies	\$301.31
Vehicle Fuel	\$1,068.49
Building Maintenance	\$4,839.45
Contract Service	\$20,306.95
Miscellaneous	\$1,106.92
Personal Equipment/Boots	\$1,378.38
Conferences & Training	\$817.10
Administrative Expense	\$7,000.00
Pemi Baker District Dues	\$1,825.33
<b>TOTAL LANDFILL</b>	<b>\$230952.20</b>

#### **WATER SYSTEM**

Town Water Benefit Fee	\$26,500.00
<b>TOTAL TOWN WATER BENEFIT FEE</b>	<b>\$26,500.00</b>

#### **HEALTH AGENCIES & COMMUNITY SERVICES**

North Country Home Health	\$3,900.00
White Mt. Mental & Health	\$2,000.00
Red Cross	\$500.00
Grafton County Seniors	\$3,000.00
Community Action	\$7,000.00
Ammonoosuc Health	\$1,500.00
Court Appt Special Adv CASA	\$100.00
Burch House	\$750.00
Bridge House	\$1,000.00
Main Street	\$8,500.00
<b>TOTAL AGENCIES</b>	<b>\$28,250.00</b>

#### **GENERAL ASSISTANCE**

Wages	\$4,060.00
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FICA/Medi	\$310.60
Food	\$1,012.19
Rent	\$14,053.16
Transportation	\$110.00
Fuel	\$3,402.47
Electricity	\$3,907.87
Other	\$455.63
<b>TOTAL GENERAL ASSISTANCE</b>	<b>\$27,311.92</b>

#### **PARKS AND RECREATIONS**

Salaries	\$70.00
FICA/Medi	\$874.19
Electric	\$317.11
Mowing	\$2,786.00
Water & Sewer Fees	\$631.69
Swimming Pool	\$11,356.77
<b>TOTAL PARKS AND RECREATIONS</b>	<b>\$16,035.76</b>

<b>LIBRARY</b>	\$62,030.99
<b>TOTAL LIBRARY</b>	<b>\$62,030.99</b>

#### **PATRIOTIC PURPOSES**

MEMORIAL DAY	\$1,565.80
<b>TOTAL PATRIOTIC PURPOSES</b>	<b>\$1,565.80</b>

#### **OTHER FINANCIAL PURPOSES**

Landfill Closure Note	\$6,335.11
Hwy 2012 Ford Pickup Note	\$12,800.00
Loader Note	\$10,213.18
Generator Note	\$6,023.74
Grader Rebuild Note	\$5,883.40
	<b>\$41,255.43</b>

#### **TOTAL DEBT SERVICE PRINCIPAL**

Landfill Closure Note	\$225.69
Hwy 2003 Ford Pickup Note	\$1,008.39
Loader Note	\$2,681.58
Generator Note	\$1,112.47
Grader Rebuild Note	\$875.06
<b>TOTAL DEBT SERVICE INTEREST</b>	<b>\$5,903.19</b>

TAN	\$4,394.14
<b>TOTAL INTEREST - TAN</b>	<b>\$4,394.14</b>

#### **LAND & IMPROVEMENTS**

Road Construction/Repairs	\$96,557.13
Land Purchase	\$54,059.85
<b>TOTAL LAND &amp; IMROVEMENTS</b>	<b>\$150616.98</b>

BUILDINGS	
Town Hall Improvements	\$5,200.93
Library Furnace	\$7,700.00
TOTAL BUILDINGS	<b>\$12,900.93</b>



**Town of Lisbon Trustee of Trust Funds**

**Account w/TD Wealth**

**COMMON INVESTMENT FUND**

**FINANCIAL STATEMENT FOR YEAR TO DATE 12/31/13**

Market Value of Principal as of 12/31/12		\$ 25,395.04
Realized Gains during year	\$ 628.13	
Cash Transfers	\$ -	
Market Appreciation during year	\$ 1,034.34	
Expenses (fees)	\$ -	
Accrued Income at period end	\$ -	
Increase (Decrease) in Market Value		\$ 1,662.47
<b>Market Value of Principal at end of Period</b>		<b>\$ 27,057.51</b>
Income on hand 12/31/12		\$ -
Other Receipts	\$ -	
Income earned during year	\$ 324.01	\$ 324.01
Available income:		\$ 324.01
Less:		
Income sent to Trustees	\$ -	
Expenses (fees)	\$ 125.82	
Cash Transfers	\$ -	
Legal Expenses	\$ -	
Misc. Expenses	\$ -	\$ 125.82
<b>Income on hand at end of Period</b>		<b>\$ 198.19</b>

**SUMMARY:**

	<u>12/31/2012</u>	<u>12/31/2013</u>
<b>Principal (Market Value)</b>	\$ 25,395.04	\$ 27,057.51
<b>Income (Market Value)</b>	\$ -	\$ 198.19
<b>Total Market Value:</b>	<b>\$ 25,395.04</b>	<b>\$ 27,255.70</b>

# NELL BUFFINGTON TRUST FUND

## Account w/TD Wealth

### FINANCIAL STATEMENT FOR YEAR TO DATE 12/31/13

Market Value of Principal as of 12/31/12		\$ 2,120,410.85
Realized Gain/Loss during year	\$ 243,588.03	
Expenses (Fees)	\$ (1,374.22)	
Other Receipts	\$ 10,043.92	
Market Appreciation during year	\$ 144,485.42	
Return of distribution	\$ 3,500.00	
Accrued Income at year end	<u>\$ 1,794.45</u>	
Increase (Decrease) in Market Value		<u>\$ 402,037.60</u>
<b>Market Value of Principal at end of Period</b>		<b><u><u>\$ 2,522,448.45</u></u></b>
Income on hand 12/31/12		\$ 175,495.61
Tax Refunds	\$ -	
Interest on Tax Refunds	\$ -	
Income earned during year	\$ 50,333.45	
Miscellaneous Income	<u>\$ -</u>	<u>\$ 50,333.45</u>
Available income:		<u>\$ 225,829.06</u>
Less:		
Income sent to Trustees	\$ 40,000.00	
Expenses (Fees)	\$ 16,583.57	
Cash Transfers	\$ 10,043.92	
Legal Expenses	\$ -	
Misc. Expenses	<u>\$ -</u>	<u>\$ 66,627.49</u>
<b>Income on hand at end of Period</b>		<b><u><u>\$ 159,201.57</u></u></b>

## SUMMARY:

	<u>12/31/2012</u>	<u>12/31/2013</u>
Principal (Market Value)	\$2,120,410.85	\$2,522,448.45
Income (Market Value)	<u>\$175,495.61</u>	<u>\$159,201.57</u>
Total Market Value:	<u><u>\$2,295,906.46</u></u>	<u><u>\$2,681,650.02</u></u>

## JENNIE EASTMAN BROWN FUND

### Account w/TD Wealth

#### FINANCIAL STATEMENT FOR YEAR TO DATE 12/31/13

Market Value of Principal as of 12/31/12		\$ 1,200,053.37
Realized Gains during year	\$ 98,610.98	
Cash Transfers	\$ 9,356.98	
Market Appreciation during year	\$ 50,657.98	
Expenses (fees)	\$ (1,459.48)	
Accrued Income at period end	<u>\$ 695.54</u>	
Increase (Decrease) in Market Value		<u>\$ 157,862.00</u>
Market Value of Principal at end of Period		<u><u>\$ 1,357,915.37</u></u>
Income on hand 12/31/12		\$ 21,327.81
Other Receipts	\$ -	
Income earned during year	<u>\$ 30,103.84</u>	<u>\$ 30,103.84</u>
Available income:		<u>\$ 51,431.65</u>
Less:		
Income sent to Trustees	\$ 17,660.00	
Expenses (fees)	\$ 7,899.03	

Cash Transfers	\$	9,356.98	
Legal Expenses	\$	-	
Misc. Expenses	\$	-	\$ 17,660.00
Income on hand at end of Period			<u>\$ 33,771.65</u>

SUMMARY:

	<u>12/31/2012</u>	<u>12/31/2013</u>
Principal (Market Value)	\$1,200,053.37	\$1,357,915.37
Income (Market Value)	<u>\$21,327.81</u>	<u>\$33,771.65</u>
Total Market Value:	<u>\$1,221,381.18</u>	<u>\$1,391,687.02</u>

Trustees of the Trust Funds:

Scott M. Champagne	Date: <u>1/17/2014</u>
Dr. Leonard J. Nyberg, Jr.	Date: <u>1/17/2014</u>
Mark T. Winter	Date: <u>1/17/2014</u>

**TRUSTEES OF THE TRUST FUNDS REPORT**

**CAPITAL RESERVES**

**BACKHOE RESERVE FUND**

Balance as of January 31, 2013	\$	-
Interest Earned	\$	-
Withdrawals	\$	-
Balance as of December 31, 2013		<u><u>\$0.00</u></u>

**REVALUATION RESERVE FUND**

Balance as of January 31, 2013	\$	-
Deposit	\$	-
Withdrawals	\$	-
Interest Earned	\$	-
Balance as of December 31, 2013		<u><u>\$0.00</u></u>

**LANDFILL RESERVE FUND**

Balance as of January 31, 2013	\$	-
Deposit	\$	-
Withdrawals	\$	-
Interest Earned	\$	-
Balance as of December 31, 2013		<u><u>\$0.00</u></u>

**WASTEWATER CAPITAL RESERVE FUND**

Balance as of January 31, 2013	\$	-
Deposit		
Interest Earned		
Balance as of December 31, 2013		<u><u>\$0.00</u></u>

**FIRE TRUCK RESERVE FUND - NH-01-0395-0001**

Balance as of January 31, 2013	\$	69,090.18
Deposits	\$	14,804.66
Withdrawals	\$	(14,804.66)
Interest Earned	\$	24.41
Balance as of December 31, 2013	\$	<u><u>69,114.59</u></u>

**CAPITAL RESERVE FUND-DUMP TRUCK - NH-01-0395-0003**



Balance as of January 31, 2013	\$	106,095.01
Deposit	\$	-
Withdrawal	\$	-
Interest Earned	\$	37.34
Balance as of December 31, 2013	\$	106,132.35

**FIRE STATION RESERVE FUND - NH-01-0395-0004**

Balance as of January 31, 2013	\$	35,524.79
Deposit	\$	-
Withdrawals	\$	-
Interest Earned	\$	12.63
Balance as of December 31, 2013	\$	35,537.42

**EMPLOYEE HEALTH INS. RESERVE FUND - NH-01-0396-0005**

Balance as of January 31, 2013	\$	4,989.62
Deposit	\$	-
Withdrawals	\$	(2,400.00)
Interest Earned	\$	1.29
Checkbook Balance	\$	929.30
Balance as of December 31, 2013	\$	3,520.21

**1 TON HIGHWAY TRUCK - NH-01-0395-0008**

Balance as of January 31, 2013	\$	619.61
Deposits	\$	14,804.66
Withdrawals	\$	-
Interest Earned	\$	4.16
Balance as of December 31, 2013	\$	15,428.43

**HIGHWAY PICKUP TRUCK - NH-01-0395-0009**

Balance as of January 31, 2013	\$	1,082.45
Deposits	\$	-
Withdrawal	\$	-

Interest Earned	\$ -
Balance as of December 31, 2013	<u>\$ 1,082.45</u>

**POLICE SEDAN - NH-01-0395-0010**

Balance as of January 31, 2013	\$ 751.62
Deposit	\$ -
Withdrawal	\$ -
Interest Earned	<u>\$ -</u>
Balance as of December 31, 2013	<u>\$ 751.62</u>

**LIFE SQUAD VEHICLE - NH-01-0395-0011**

Balance as of January 31, 2013	\$ 37,849.49
Deposits	\$ -
Withdrawal	\$ -
Interest Earned	<u>\$ 13.30</u>
Balance as of December 31, 2013	<u>\$ 37,862.79</u>

**RECYCLE / TRANSFER STATION NON-CAP.RESERVE - NH-01-0395-0012**

Balance as of January 31, 2013	\$ 14,230.26
Deposit	\$ -
Withdrawal	\$ -
Interest Earned	<u>\$ 5.15</u>
Balance as of December 31, 2013	<u>\$ 14,235.41</u>

**LRS SPECIAL EDUCATION FUND - NH-01-0395-0013**

Balance as of January 31, 2013	\$ 45,758.14
Deposit	\$ -
Withdrawal	\$ -
Interest Earned	<u>\$ 16.26</u>
Balance as of December 31, 2013	<u>\$ 45,774.40</u>

**LRS TECHNOLOGY FUND - NH-01-0395-0014**

Balance as of January 31, 2013	\$ 55.68
Deposit	\$ -
Withdrawal	\$ -
Interest Earned	\$ -

Balance as of December 31, 2013	\$	55.68
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**EXP. TRUST - SCHOOL BLDG MAINTENANCE FUND - NH-01-0395-0015**

Balance as of January 31, 2013	\$	62,760.84
Deposit	\$	20,000.00
Withdrawal	\$	-
Interest Earned	\$	23.98
Balance as of December 31, 2013	\$	82,784.82

**LIBRARY BLDG IMPROVEMENT - NH-01-0395-0016**

Balance as of January 31, 2013	\$	59,828.71
Deposit	\$	-
Withdrawals	\$	-
Interest Earned	\$	21.06
Balance as of December 31, 2013	\$	59,849.77

**HIGHWAY DEPT. HEAVY EQUIPMENT - NH-01-0395-0017**

Balance as of January 31, 2013	\$	1,103.19
Deposits	\$	-
Withdrawal	\$	-
Interest Earned	\$	-
Balance as of December 31, 2013	\$	1,103.19

**EXP. TRUST - WATER DEPARTMENT MAINTENANCE - NH-01-0395-0018**

Balance as of January 31, 2013	\$	21,428.34
Deposit	\$	-
Withdrawal	\$	-
Interest Earned	\$	7.60
Balance as of December 31, 2013	\$	21,435.94

**EXP. TRUST - WASTEWATER DEPT. MAINTENANCE - NH-01-0395-0019**

Balance as of January 31, 2013	\$	10,020.17
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Deposit	\$	10,000.00
Withdrawal	\$	-
Interest Earned	\$	5.65
Balance as of December 31, 2013	\$	20,025.82

**EXP. TRUST - SIDEWALK IMPROVEMENT - NH-01-0395-0020**

Balance as of January 31, 2013	\$	7,898.29
Deposit	\$	10,300.00
Withdrawal		
Interest Earned	\$	5.97
Balance as of December 31, 2013	\$	18,204.26

**SUMMARY - ALL ACCOUNTS**

Summary:	Contributions	Withdrawals		End.Balance
<b>TOTAL:</b>	<b>\$ 69,909.32</b>	<b>\$ (17,204.66)</b>		<b>\$ 52,704.66</b>
Employee Health Checkbook Balance:				<b>#REF!</b>

Respectfully submitted,

Trustees of the Trust Funds:

Scott M. Champagne,  
Chair

Dr. Leonard J. Nyberg, Jr., Treasurer

Mark T. Winter, Member

Town Meeting Warrant

To the inhabitants of the Town of Lisbon, in the County of Grafton, in the State of New Hampshire qualified to vote in the Town Affairs:

You are hereby notified to meet in the Lisbon High School in said Town of Lisbon, New Hampshire on Tuesday the Eleventh day of March, 2014 at eight o'clock in the forenoon at which time polls will open at eight o'clock and not close earlier than seven o'clock in the evening, to act upon the following subjects. All Articles except Article 1 are to be considered at seven o'clock in the evening.

**ARTICLE 1:** To choose the necessary Town Officers for the ensuing year, and “To bring in your votes for Executive Councilor”.

**ARTICLE 2:** To hear reports of agents, special committees heretofore chosen and pass any vote related thereto.

**ARTICLE 3:** To see if the Town will vote to raise and appropriate the sum of One Million Seven Hundred and Ninety Three Thousand Eight Hundred and Fifty and 00/100 Dollars (\$1,793,850.00) which represents the operating budget of the Town as prepared by the Board of selectmen, and posted with this warrant as required by RSA 31:95. Said sum does not include individual or special articles addressed. *The Board of Selectmen recommends this article.*

GENERAL ADMINISTRATION	\$58,000.00
TAX COLLECTION, ELECTION, REGISTRATION & VITALS	\$61,037.00
FINANCIAL ADMINISTRATION	\$75,060.00
REVALUATION OF PROPERTY	\$25,178.00
LEGAL EXPENSE	\$20,500.00
PERSONNEL ADMINISTRATION	\$5,951.00
PLANNING & ZONING	\$5,380.00
GENERAL GOVERNMENT BUILDING	\$52,295.00
CEMETERIES	\$17,000.00
INSURANCE	\$74,000.00
ADVERTISING & REGIONAL ASSOCIATIONS	\$2,688.00
OTHER GENERAL GOVERNMENT	\$1.00
POLICE	\$380,031.00
AMBULANCE SERVICE	\$0.00
FIRE DEPARTMENT	\$69,876.00
LIFE SQUAD	\$58,000.00
BULDING INSPECTION/CODE ENFORCEMENT	\$10,100.00
EMERGENCY MANAGEMENT	\$500.00



PUBLIC SERVICE-DISPATCH AND COMMUNICATION	\$44,177.00
HIGHWAY & STREETS	\$365,640.00
HIGHWAY BLOCK GRANT	\$79,359.00
STREET LIGHTING	\$20,000.00
SOLID WASTE DISPOSAL	\$218,651.00
PEST CONTROL	\$1.00
HEALTH OFFICER	\$1.00
WELFARE DIRECT ASSISTANCE	\$29,655.00
PARKS & RECREATIONS	\$16,212.00
LIBRARY	\$55,503.00
PATRIOTIC PURPOSES	\$1,150.00
OTHER CULTURE & RECREATION	\$1.00
ECONOMIC DEVELOPMENT	\$1.00
LONG TERM BONDS & NOTES	\$35,463.00
INTEREST LONG TERM BONDS & NOTES	\$4,935.00
INTEREST ON TAX ANTICIPATION NOTE	\$7,500.00
LAND	\$1.00
MACHINERY, VEHICLES & EQUIPMENT	\$1.00
BUILDINGS	\$1.00
IMPROVEMENTS OTHER THAN BUILDINGS	\$1.00

TOTAL	\$1,793,850.00
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**ARTICLE 4** : To See if the Town will vote to raise and appropriate the sum of Five Thousand And 00/100 Dollars (\$5,000.00) for improvements to the Town Hall Building, and to authorize the Selectmen to apply for and accept and expend any grant funds that may be available for said purpose. *(This appropriation is in addition to Warrant Article #3, the operating budget article.)* The Board of Selectmen Recommend this Article.

**ARTICLE 5**: To See if the Town will vote to raise and appropriate the sum of Seventeen Thousand Eight Hundred Eighty And 00/100 Dollars (17,880.00) for the following local community services agencies:

Tri-county Community Action Program (CAP)	7,000.00
Red Cross	1,550.00
Grafton County Seniors	4,000.00
Ammonoosuc Health	2,000.00
Court Appointed Advocate	500.00
Burch House	830.00
Birch House	2,000.00
TOTAL	\$17,880.00

*(This appropriation is in addition to Warrant Article #3, the operating budget article.)*  
This Board of Selectmen Recommends this Article.

**ARTICLE\_6\_\_\_:** To See if the Town will vote to raise and appropriate the sum of Twenty Thousand And 00/100 Dollars (20,000.00) for the purpose of completing Town Wide Five-Year Valuation as required by RSA 75:8-a which states: “The assessors and/or selectmen shall reappraise all real estate with in the municipality so that the assessments are at full and true value at least as often as every fifth year...” *(This appropriation is in addition to Warrant Article# 3, the operating budget article.)* The Board of Selectmen recommends this Article.

**ARTICLE 7 :** To See if the Town will vote to raise and appropriate the sum of Twenty Five Thousand An 00/100 (\$25,000.00) for paving of roads within the Town of Lisbon. *(This appropriation is in addition to Warrant Article #3, the operation budget article.)* The Board of Selectmen recommends this Article

**ARTICLE\_8\_\_** To see if the Town will vote raise and appropriate the sum of One Hundred Eighty Six Thousand Four Hundred Thirty Eight And 00/100 (\$186,438.00), for the operation and maintenance of the Lisbon Water Department. Funds are to be raised in the following manner: One Hundred Fifty Nine Thousand Nine Hundred Thirty Eight And 00/100 (159,938.00), from user fees and Twenty Six Thousand Five Hundred Dollars, (26,500.00) from general taxation. *(This appropriation is addition to Warrant Article #3, the operating budget.)* The Board of Selectmen recommends this article.

**ARTICLE\_9\_\_\_:** To See if the Town will vote to raise and appropriate the sum of Ten Thousand And 00/100 Dollars (\$10,000.00) to be placed in the Wastewater Expendable Department Trust Fund, with said funds to come from fund balance and no amount to come from fees or taxation. The Board of Selectmen Recommends this Article.

**ARTICLE\_\_10\_\_\_:** To See if the Town will vote to raise and appropriate the sum of Two Hundred Sixty Five Thousand Five Hundred Eighty Four And 00/100 (\$265,584.00) for the operation and maintenance of the Lisbon Wastewater Department. Funds to be raised from user fees. The Board of Selectmen recommends this article. *(This appropriation is in addition to Warrant Article #3, the operating budget article.)*

**ARTICLE \_11\_** To see if the Town will vote to establish a revolving fund pursuant to RSA 31: 95-h, for the purpose of operation and maintenance of Lisbon Life Squad Transfer Squad. Fifty percent (50%) of all net revenues received for transfers will be deposited into said fund. The money in the fund shall be allowed to accumulate from

year to year, and shall not be considered part of the Town's general fund unreserved fund balance. The Town Treasurer shall have custody of all moneys in the fund, and shall pay out the same only upon order of the governing body and no further approval is required by the legislative body to expend. Such funds may be expended only for the purpose for which the fund was created. (Majority vote required) The Board of Selectmen recommends this article.

**ARTICLE\_12\_** Property Lot Line Adjustment Map R-1 Lot 17, 21,24 & Map R-1 Lot 22 (Bath Road) Shall the Town of Lisbon vote to approve a lot line adjustment between property owned by the Town of Lisbon described as Lisbon Tax Map R-1, Lot 17, 21, 24 and the abutting property described as Lisbon Tax Map R-1, Lot 22, and to authorize the Board of Selectmen to negotiate terms and conditions of the lot line adjustment as they deem fit? Copies of the lot line adjustment are available in the Selectmen's Office. Board of Selectmen recommends the Article.

**ARTICLE 13:** To see if the Town will vote to authorize the selectmen to enter into a three year lease agreement for Thirty Four Thousand Dollars (\$34,000.00) for the purpose of leasing a new police cruiser, Ford utility Interceptor, and to raise and appropriate the sum of Twelve Thousand Two Hundred Five And 00/100 (\$12,205.00) for the first year's payment for that purpose. This lease agreement contains an escape clause (Majority vote required) (*This appropriation is in addition to Warrant Article #3 the operating budget article.*) Board of Selectmen recommends this article

**ARTICLE 14:** To see if the Town will vote to raise and appropriate the sum of Four Thousand Three Hundred And 00/100 (4,300.00) for the purpose of North Country Home Health & Hospice Agency Inc, to provide home health and home care services to the underinsured and uninsured Lisbon residents. (Petitioned Warrant Article) Board of Selectmen do not recommend this article

**ARTICLE 15:** Lisbon Main Street Inc. (LMSI) requests the amount of \$7,900.00 to support the economic development, community, and town beautification projects sponsored by LMSI. 2014 projects include the Lisbon Lilac Festival, quarterly publication of the Lisbon BixNews, Weekly Farmer's Market, Fall Flea Market, Pumpkin Festival and Scarecrow contest, Shop in Lisbon Day and tree lighting ceremony. Free Summer Concert Series, Landscaping, Decorating, and Cleanup of Lisbon's downtown and repair of the Town Message Board. (Petitioned Warrant Article) Board of Selectmen recommend this article



## **PLODZIK & SANDERSON**

*Professional Association/Accountants & Auditors*

193 North Main Street • Concord • New Hampshire • 03301-5063 • 603-225-6996 • FAX 603-224-1380

### **INDEPENDENT AUDITOR'S REPORT**

To the Members of the Board of Selectmen  
Town of Lisbon  
Lisbon, New Hampshire

#### ***Report on the Financial Statements***

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Lisbon as of and for the year ended December 31, 2012, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

#### ***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### ***Auditor's Responsibility***

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our adverse and unmodified audit opinions.

#### ***Basis for Adverse Opinion on Governmental Activities***

As discussed in Note 1-B to the financial statements, management has not recorded the capital assets and related accumulated depreciation in the governmental activities, and accordingly, has not recorded depreciation expense on those assets. Accounting principles generally accepted in the United States of America require that capital assets, including infrastructure, be capitalized and depreciated, which would increase the assets, net position, and expenses of the governmental activities. The amount by which this departure would affect the assets, net position, and expenses of the governmental activities is not reasonably determinable.

Also, as discussed in Note 1-B to the financial statements, management has not recorded the long-term costs of retirement health care costs and obligations for other postemployment benefits in the governmental activities. Accounting principles generally accepted in the United States of America require that those costs be recorded, which would increase the liabilities, net position and expenses of the governmental activities. The amount by which this departure would affect the liabilities, net position, and expenses on the governmental activities is not readily determinable.



*Town of Lisbon*  
*Independent Auditor's Report*

**Adverse Opinion**

In our opinion, because of the significance of the matters described in the "Basis for Adverse Opinion on Governmental Activities" paragraph, the financial statements referred to above do not present fairly the financial position of the government-wide financial statements of the Town of Lisbon, as of December 31, 2012, or the changes in financial position thereof for the year then ended.

**Unmodified Opinion**

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of each major fund and the aggregate remaining fund information of the Town of Lisbon as of December 31, 2012, and the respective changes in financial position, and the respective budgetary comparison for the general fund, for the year then ended in accordance with accounting principles generally accepted in the United States of America.

**Other Matters**

Management has omitted a Management's Discussion and Analysis that accounting principles generally accepted in the United States of America requires to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinion on the basic financial statements is not affected by the missing information.

**Other Information**

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Lisbon's basic financial statements. The combining and individual fund financial schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements. The schedule of expenditures of federal awards is presented for purposes of additional analysis as required by U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, and is also not a required part of the basic financial statements.

The combining and individual fund financial schedules and the schedule of expenditures of federal awards are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual fund financial schedules and the schedule of expenditures of federal awards are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

**Report on Other Legal and Regulatory Requirements**

In accordance with *Government Auditing Standards*, we have also issued our report dated September 17, 2013 on our consideration of the Town's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Town's internal control over financial reporting and compliance.

September 17, 2013

*Sheryl A. Platt, CPA*  
PLODZIK & SANDERSON  
Professional Association



Librarian’s Report 2013

Circulation of Resources

Adult materials loaned	5335	
Children’s materials	loaned	1440
Total		<hr/> 6775

Memorial Gifts

Donations to the Handicapped Accessible Entrance Fund  
In Memory of Gene Marshall  
Made by:

Daphne Godfrey

Lissa and Donald Boissonneault

Lauraette Clark

Sigmund and Anne Hudson

Foreign Affairs Retirees of New England

Jane A. McKown

Barbara and Roland Jesseman

Lisbon Area Historical Society

Eleanor Glaessel-Brown

Paula Hapgood

Michael Carpenter

Rebecca Schuyler

John and Andrea Fitzgerald

In Memory of Norman Heath

**Elevating Platforms**

Presented by Glenn and Jan Guyette

In Memory of Mike Trudell

Children's books

Presented by Christine Trudell

Other Gifts to the Library

The book, Leta "Lee" Bagdon, MD

Donated by Robert Bagdon

Monetary Donation

Presented by Barbara Jesseman

Cookies and Drinks for the Summer Reading Program

Presented by Members of Friends in Council

Celebrating 250 Years by Andrea Fitzgerald

Gift of the Author

Monetary Donation

Presented by Richard and Therese Portner

Monetary Donation

Presented by Jean Clougherty

Web Hosting

Donated by Webmeadow

Some 2013 Activities

Repairs to the roof were completed in the spring of 2013.

The library hosted a take home bingo game for adults and teens. Prizes for successful bingos included gift certificates from the Flag Store, Du Ez, All Good Foods and the John Stark Coffee House.

Children participating in the summer reading program were entertained by singer Steve Blunt during a performance at the library paid for in part by a Kids Books and the Arts grant.

G.P. Houston and George Achilles donated a weekend of hard work and took out the broken cement on the front steps of the library and replaced it with pavers donated by G.P.  
The library worked with the school library to receive \$500 worth of children's books from a Children's Literacy Foundation grant.

Through a rebate program provided by PSNH, the library was able to replace all the lighting fixtures with energy efficient ones. PSNH estimates that the library will save over \$200 per year in electricity costs.

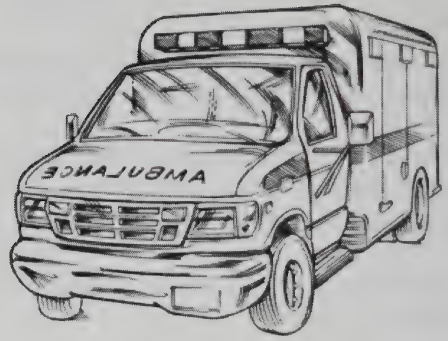
The library worked with the Lisbon Lion's Club Santa to provide new books for around 75 children.

The library continued this year to provide downloadable audio and electronic books through a statewide consortium. Instructions and links can be found on the library's website: [lisbonpubliclibrary.org](http://lisbonpubliclibrary.org). On our website, you will also find a link to Heritage Quest to aid you in your genealogical research.

Due to budget cuts the library will now only be open four days per week: Monday, Wednesday and Friday 11:00-5:00 and Thursday 2:00-6:00.

Respectfully Submitted,  
Karla Houston  
Librarian

## Lisbon Life Squad



During the past year of 2013, with in our coverage area of Lisbon and Lyman, the Lisbon Life Squad responded to approximately 297 Medical calls, Motor Vehicle accidents, Fire Stand by calls and Mutual aide to surrounding towns such as Landaff, Bath and Woodsville.

Our Life Squad members continue with their ongoing con-ed (continuing education) as required by State of New Hampshire and National NREMT certification which is a total 72 hours over a 2 year period.

We are continuing on our 911 house numbering system lead by Audrey Champagne. This is to assist us in locating residence by number. As our town grows and new people move in this will definitely make it easier to locate.

We are grateful for all the support we get from our towns people and look forward to continuing our service for the Towns people.

I would personally like to thank all the members of the Life Squad for their support and dedication to the Town of Lisbon.

Respectfully Submitted

Dave Combs



## **Lisbon Police Department**

### **2013 Annual Report**

The members of the Lisbon Police Department thank the community for their continuing support. Thankfully, 2013 was a calmer year for the department thus leaving a leaner year for the courts case load. Several changes took place during the year to include the Board of Selectmen naming of my replacement in June. The board interviewed several candidates within the department and made a hard decision and ultimately appointed Officer Pinson to Lieutenant. Lt. Pinson will be mentored for the first five months and appointed to Lisbon's Chief of Police on June 1, 2014. With that being said, Lt. Pinson attended the Police Prosecutors training at the NH Police Standards and Training Center in Concord and will take over the weekly court work that I have handle for the past ten year. Prior to that, the prosecution was handled by a contracted attorney for several years.

While we're on the topic of department cuts, I was requested to attempt to lower the department's budget for the year 2014. With great reluctance, I had made the decision to replace the vacant position that Lt. Pinson's promotion created with a part-time officer to work three eight hour shifts a week in order to cover an open shift on Sunday, Tuesday's court day and a day for the new Chief for case preparation for court the following week. With this cut in staff, unfortunately there will be a burden on the remaining staff to include the additional case load per officer, lack of coverage without over-time cost when officers utilize vacation days and reduction in case investigation hours. The current patrol hour will stay the same as well as extra patrols covered by the grants from the NH Highway Safety Agency.

The reasoning for the cuts is understandable and is driven by our high tax rate and an attempt to make your next tax bill a little more bearable. This change in staff structure will reduce our budget by approximately \$28,000.00 the first year and \$50,000.00 the following year if the budget was to remain level funded.

With a reduction of calls for services and arrest, I would like to think the officers are doing an outstanding job in educating the selected few offenders in our general public and that that violations of the laws will not be tolerated without repercussion.

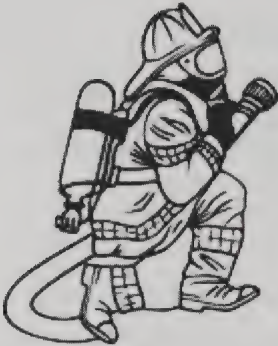
In an attempt to reduce printing cost thus reducing the tax rate, I will make this report short and thank the members of the department and citizens for another fine year.

Sincerely;

Tanis J. Tavernier Jr  
Chief of Police



## LISBON FIRE DEPARTMENT



During 2013, Lisbon Fire Department responded to 134 emergency calls...up from 2012 (94). We had several structure fires in addition to responding to a variety of other calls—chimney fires, pellet stove fires, carbon monoxide alarms, fire alarms, flooded basements, motor vehicle and ATV accidents, brush fires, smoke & odor investigations. We also respond to calls for lift assists for our Life Squad.

The department is an active member of Twin State Fire Mutual Aid and relies on its members as an important resource during emergencies. We responded 42 times for mutual aid to surrounding towns (Bath, Landaff, Littleton,

Sugar Hill and Franconia). Lisbon received mutual aid 10 times during the past year from Bath, Landaff, Littleton, Sugar Hill, Monroe, Whitefield and Woodsville. Our members also serve on several Twin State committees which require attendance at monthly meetings. The department also hosts several Twin State meetings each year.

Our membership remains steady at around 18 active firefighters. In addition to being 'on-call' 24/7 the majority of our paid volunteers maintain Level 1 New Hampshire Firefighter Certification, participate in regular departmental situational training and attend monthly meetings as well as contribute to the maintenance of equipment and the fire station itself. Firstly as the fire chief, but also as a resident of the Town of Lisbon, I feel we are very fortunate to have a dedicated, capable department that is willing and able to take on whatever situation comes their way.

This year we are asking for your support at Town Meeting in favor of the warrant article to make the Board of Selectmen agents to expend our capital Reserve Fund Account. Our hope is to be able to replace our Ladder Truck in the upcoming year with these funds. Because of the current station, we are very limited as to the type of truck that will physically fit in the garage but hope to have one selected by town meeting.

Plans for a new Fire Station have been put in hold temporarily, however we continue to research land options and building plans. Although still a necessity, we have elected to wait to ask for funding until the tax rates for the community have stabilized.

Respectfully submitted,

George Stevens

## **LISBON BUILDING DEPARTMENT**

**2013**

There were 29 permits issued. Total construction for the year was \$823,350.00

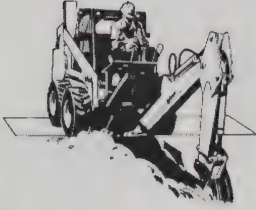
The breakdown of permits issued was as follows:

Single Family Homes	4
Residential Alterations	6
Commercial Alterations	6
Garages, Barns, etc.	4
Miscellaneous	8
Demolition	1

Respectfully submitted,

Stanley Borkowski

Building Inspector



## **DEPARTMENT OF PUBLIC WORKS**

### **2013 Annual Report**

**02/04/2014**

Our department is responsible for approximately 62 miles of road; more or less divided equally between dirt and asphalt surfaces. Plowing, sanding, salting, grading, applying gravel, old asphalt removal, preparation for new asphalt, maintain and installing countless culverts and storm drains, tree or brush removal, signage, sweeping of sand/debris, weekly trash removal from main street/community field, roadside mowing, bridges and dust control are part of that responsibility.

Under the village portion of those roads are water and wastewater lines. The Town does not have a full time department to address situations/problems that arise. We have contracted service in the village only for limited hours. All repairs and maintenance to these lines are the responsibility of the Highway Department. We also install, maintain and read all the meters semi-annually for billing purposes. A back flow inspection is required by the State twice a year.

A section of West Street was improved. Asphalt removed, drainage done, new curbing and asphalt replaced. In us doing the work, we saved an expenditure estimate of \$15,000.00 Also placed crushed stone on Pearl Lake Road.

A budget committee was formed this year. A welcomed idea, in hopes, of more people becoming aware of the how and why of each department. As being a learning year for this group, much could be improved upon in communication. I also feel all functions; departments should be included for this committee to truly represent the town and the very daunting task of planning for today and our future.

In closing, please support our military men and women. Also thank you to the people I work with, a more dedicated group I challenge anyone to find.

Respectfully submitted,  
Kevin Clement  
Superintendent of Public Works

## LISBON TRANSFER STATION

I want to thank the people of Lisbon, Lyman and Landaff for their support of the transfer station and their efforts to recycle as much as possible.

Most importantly 2013 was a SAFE Year at the Transfer Station. With all the pedestrian and vehicular traffic through the transfer station on a weekly basis, we had no incidents and no injuries reported.

On the financial side we recouped 59% of the transfer station operating costs from the sale of recyclables and bags. Recyclable prices remained basically the same as last year with the exception of white paper, books, magazines and newspaper. These items are being sold at a minimal profit of approximately \$95 per 30 yard container. We held two truckloads of OCC (cardboard) from 2012 hoping for a price increase in 2013 which never came.

On the income side we applied for and received a \$2,000 grant for the concreting of the warehouse floor which resolved both a safety and health issue. The total income is shown in the table below;

SALE OF BAGS	\$77,873.00
C & D INCOME	\$32,007.00
ELECTRONICS, REFRIGERATORS, TIRES, AND SCRAP IRON	\$2,873.00
MIXED LOOSE PAPER	\$457.00
BALED OCC (cardboard)	\$12,397.00
CLEAR PLASTIC BOTTLES	\$4,557.00
STEEL CANS	\$2,812.00
BALED NEWSPAPER	\$1,299.00
GRANT FOR FLOOR	\$2,000.00
<b>TOTAL INCOME FOR THE YEAR</b>	<b>\$136,275.00</b>

### **Planet Aide** (*clothing recycling*)

We have several clothing pickups each year from Planet Aide and we receive \$25.00 per quarter for the clothing items you donate. This last, year through your efforts to recycle clothing, you were able to donate 12,090 pounds or 6 Tons of clothing to Planet Aide. I am sure this clothing will assist many people in need. Keep up the good work in clothing recycling.

Below is a table showing the positive impact of what happened to all of the recyclables you brought to the transfer station. (*From NRRRA end of year report*)

Recyclable Material	Amount Recycled in 2013	Environmental Impact
		<i>Here is only one benefit of using recycled material rather than natural resources to manufacture new products</i>
Aluminum Cans	14,234 lbs.	Conserved enough energy to run a television for 1,448,452 hours!
Paper and Cardboard	178.84 tons	Saved 3,040 trees!
Plastics	15.19 tons	Conserved 22,785 gallons of gasoline!
Steel Cans	34,420 lbs.	Conserved energy to run a 60 watt light bulb for 894,920 hours!

2013’s major expenses (other than salaries, utilities and miscellaneous supplies) needed to operate and maintain the transfer station buildings and grounds are:

Tipping fees (cost to remove waste from our facility to the landfill)	\$56,715.00
Baling expenses (baling wire, strapping, baling tools, etc.)	\$854.00
Tire disposal fees	\$373.00
Electronics disposal fees	\$2,070.00
Scale licensing	\$750.00
Fuel for heat and Bobcat	\$3,726.00
Purchase of MSW Bags for resale to residents	\$13,498.00
Pemi-Baker Solid Waste District Dues	\$1,825.00

The possible increase in the cost of running the transfer station in 2014 was the burning of brush and wood which was being legislated by the State of New Hampshire to be stopped. Other means of disposal would have to be implemented and would have added additional cost to operating the transfer station. However the state legislature has resolved this issue so that burning clean, untreated wood and brush under 5” diameter at the transfer station is now allowed by the State of New Hampshire.



## **LISBON LIONS CLUB**

The Lisbon Lions Club will celebrate its 75th anniversary this year. Our membership includes residents from Lisbon, Lyman, Landaff and Bath. Thank you to the members of our club who have put in countless hours of volunteer time to support our numerous activities. Also, thank you to the townspeople and businesses in and around our communities. Your support and spirit enables us to continue to provide support to a wide range of programs for local youth and senior citizens, and to assist others in our communities with sight and hearing needs. The club would also like to thank the staff and administration at Lisbon Regional School for allowing us to use their facility for fundraisers and events and our heartfelt thanks to St. Catherine's Catholic Church for allowing us to use their facilities for our semi-monthly meetings.

The Lions Club Community Field and Pool continue to provide an essential service to the community and school system. We support athletic programs for youths in soccer, basketball, baseball, and softball as well as swimming and skiing lessons. We also provide tennis and basketball courts next to New England Wire Technologies. In conjunction and with the continued support of NEWT, we have been able to maintain these facilities. The new swimming pool constructed on the community field in 2012 continues to provide hours of recreation for children and adults from Lisbon, Landaff, Lyman and beyond.

In addition to athletic programs, the club hosts a spring time Senior Citizens Dinner, a Senior Holiday Dinner, Santa's Hotline, Santa's Christmas Eve visits, the Halloween party in conjunction with Lisbon Main Street, a bonfire for the Homecoming Soccer Game, and we make a donation from tree sales proceeds to our local food bank. We also provide funds towards eyeglasses and hearing equipment for local community members who are in need and donate to a variety of local worthy causes, especially those involving children.

The Lions Club asks for your participation in the following fund-raisers: Annual Raffle, Christmas Tree Sale, the Tip-Off Classic Basketball Tournament, the Kick-Off Classic Soccer Tournament, our Annual Golf Tournament and, of course, our famous Sausage Concessions.

We thank the Towns of Lisbon, Landaff, and Lyman for their continued support.

Respectfully submitted,

Janice Fogg  
President, Lisbon Lions Club

### **Tax Rate History**

2014 rates are estimated based on 2013 valuation and warrant as written.

	<b>2007</b>	<b>2008</b>	<b>2009</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>
<b>TOWN</b>	10.18	10.68	11.12	11.66	11.42	15.00	12.95	9.89
<b>SCHOOL</b>	12.38	12.73	13.47	13.01	13.33	13.38	13.39	13.01
<b>STATE SCHOOL</b>	2.25	2.34	2.53	2.58	2.35	2.41	2.44	2.49
<b>COUNTY</b>	1.38	1.53	1.49	1.6	1.50	1.62	1.65	
<b>TOTAL TAX RATE</b>	<b>26.19</b>	<b>27.28</b>	<b>28.61</b>	<b>28.61</b>	<b>28.60</b>	<b>32.41</b>	<b>30.43</b>	

# Schedule of Long Term Indebtedness

Description	Balance, Beginning of Year	Issued	Retired	Balance, End of Year
General Fund				
Landfill Closure	\$ 6,335		\$ (6,335)	\$ -
Loader	90,327		(10,140)	80,187
Truck	64,000		(12,800)	51,200
Generator	38,788		(6,013)	32,775
Grader	31,040		(5,858)	25,182
Water Department				
Improvements	72,000		(1,000)	71,000
Improvements	336,000		(19,000)	317,000
Wastewater Department				
Improvements	334,000		(21,000)	313,000
Roof Aeriation System	58,130	39,500	(8,977)	39,500
				49,153
Totals	\$ 1,030,620	\$ 39,500	\$ (91,123)	\$ 978,997

## PEMI-BAKER SOLID WASTE DISTRICT

### 2013 Annual Report

This past year, the Pemi-Baker Solid Waste District continued its cooperative efforts to promote waste reduction, increase recycling, and to provide residents with a means of properly disposing of their household hazardous wastes (HHW). The District held two (2) one-day collections, one in Littleton and the other in Plymouth. A total of 220 vehicles came to the collections. In 2013 we hired Clean Venture, Inc. to be our contractor. The District was very impressed with the staff's work effort and the professionalism that they exhibited. Both collections ran very smoothly and without any issues.

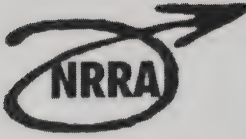
The total disposal costs were \$21,492 (Down from \$30,860 in 2012). The District was awarded a grant from the State of NH for \$5,490. It also received \$5,000 from Casella Waste and \$3,500 from North Country Council. The net expenditure for the HHW collections was \$7,502 (a cost of \$.24 per resident). The table below highlights the District's HHW collection data since 2009. The District also coordinated the pickup of fluorescent light bulbs that had been collected at member towns' recycling facilities. Over 44,000 feet of straight fluorescent tubing along with compact fluorescents and other types of fluorescents were recycled.

In 2014, the District will hold collections in Littleton (Sunday, August 24<sup>th</sup>) and in Plymouth (Saturday, September 27<sup>th</sup>). Individual residents can help keep the District's disposal costs down and reduce the toxicity of the environment by remembering a few of these helpful tips; Buy only what you need. If you have leftover product, properly store it so it will last. Use biological controls and organic products for pests and diseases in the garden when feasible. Apply chemical pesticides only as a last resort and be sure to follow the directions on the label. Lastly, air-dry your leftover latex paint. When completely dried, latex paint maybe disposed of in your household trash.

As always, citizens interested in participating in the development of the District's programs are welcome to attend the District's meetings. Information regarding the place and time of the meetings is available at all municipal offices and recycling centers. If at any time an individual community needs assistance in regards to their solid waste/recycling program, please contact the District at 838-6822 or by email at [pemibakerswd@yahoo.com](mailto:pemibakerswd@yahoo.com)

Respectively Submitted,

Dan Woods, District Coordinator



***"Partnering to make recycling strong through economic and environmentally sound solutions"***

Northeast Resource Recovery Association, 2101 Dover Road, Epsom, NH 03234

Telephone: (603) 736-4401 or 1-800-223-0150 Fax: (603) 736-4402

E-mail: [info@nrra.net](mailto:info@nrra.net) Web Site: [www.nrra.net](http://www.nrra.net)

Dear NRRA Member,

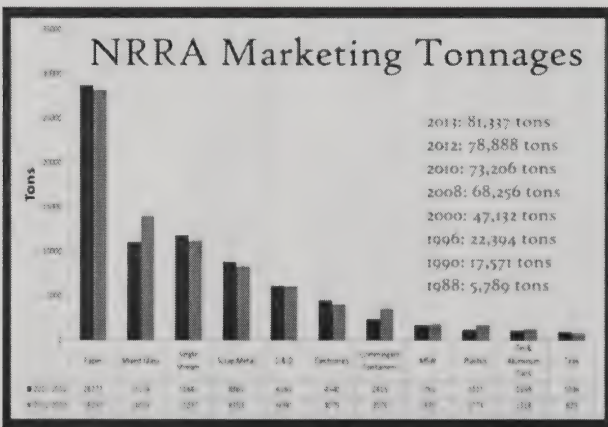
As a member of Northeast Resource Recovery Association (NRRA), your community has access to all the services of this first in the nation, 33-year old recycling cooperative. Your member-driven organization provides you with: Up-to-date **Technical Assistance** in waste reduction and recycling including solid waste contract negotiations;

- **Cooperative Marketing** to maximize pricing and **Cooperative Purchasing** to minimize costs;
- **Current Market Conditions** and Latest **Recycling Trends**, both **regionally and nationwide**;
- **Innovative Programs** (i.e. Dual Stream, Consolidation and Single Stream);
- **Educational and Networking Opportunities** through our Annual Recycling Conference, our new Bi-weekly "Full of Scrap" email news, monthly Marketing meetings, website, and Fall Facility Tours;
- **School Recycling Club** - a program to assist schools to promote or advance their recycling efforts;
- **NH DES Continuing Ed Credits**;
- **NH the Beautiful Signs, Grants, Bins and Recyclemobiles.**

The membership has grown to include more than 400 municipalities, businesses and individuals in New Hampshire, Vermont, Massachusetts, Connecticut and Maine. NRRA, as a non-profit organization, is unique in that we do not charge a "brokerage fee" or work to maximize profit gains, but rather has a minimal "Co-op" Fee" which is re-invested to further your recycling programs and solid waste reduction efforts in schools and municipalities Through your continued support and dedication, NRRA has assisted our members to recycle over 81,337 tons in fiscal

year 2012-2013!

**Please contact NRRA at 800-223-0150 / 603-736-4401 or visit our website at [www.nrra.net](http://www.nrra.net)**







P.O. Box 433  
Lebanon, NH  
03766-0433

Phone: 603-448-4897  
Fax: 603-448-3906  
Web site: www.gcscnc.org

### Centers for Senior Services

Horse Meadow Senior Center  
(N. Haverhill 787-2539)  
Linwood Area Senior Services  
(Lincoln 745-4705)  
Littleton Area Senior Center  
(Littleton 444-6050)  
Mascoma Area Senior Center  
(Canaan 523-4333)  
Newfound Area Senior Services  
(Bristol 744-8395)  
Orford Area Senior Services  
(Orford 353-9107)  
Plymouth Regional Senior Center  
(Plymouth 536-1204)  
Upper Valley Senior Center  
(Lebanon 448-4213)

#### Sponsoring

RSVP & The Volunteer Center  
(toll-free 1-877-711-7787)  
ServiceLink of Grafton County  
(toll-free 1-866-634-9412)

Grafton County Senior Citizens  
Council, Inc. is an equal  
opportunity provider.

### 2013-2014 Board of Directors

Jim Varnum, *President*  
Rev. Gail Dimick, *Vice President*  
Emily Sands, *Treasurer*  
Caroline Moore, *Secretary*  
Ralph Atkins  
Patricia Brady  
Rich Crocker  
James D. "Pepper" Anderson  
Clark Griffiths  
Dick Jaeger  
Larry Kelly  
Jenny Littlewood  
Mike McKinney  
Flora Meyer  
Molly Scheu  
Becky Smith  
Frank Thibodeau  
Debasreea Dutta Gupta,  
*Revers Tack Board Fellow*  
Roberta Berner, *Executive Director*

### GRAFTON COUNTY SENIOR CITIZENS COUNCIL, INC. ANNUAL REPORT 2013

Grafton County Senior Citizens Council, Inc. is a private nonprofit organization that provides programs and services to support the health and well being of our communities' older citizens. The Council's programs enable elderly individuals to remain independent in their own homes and communities for as long as possible.

The Council operates eight senior centers in Plymouth, Littleton, Canaan, Lebanon, Bristol, Orford, Haverhill and Lincoln; and sponsors the Grafton County ServiceLink Resource Center and RSVP and the Volunteer Center. Through the centers, ServiceLink and RSVP, older adults and their families take part in a range of community-based long-term services including home delivered meals, community dining programs, transportation, outreach and counseling, chore/home repair services, recreational and educational programs, and volunteer opportunities.

During 2012-13, 96 older residents of Lisbon were served by one or more of the Council's programs offered through the Horse Meadow or Littleton Area Senior Center and RSVP. Thirty-seven residents were assisted by ServiceLink:

- Older adults from Lisbon enjoyed 1,056 balanced meals in the company of friends in the Littleton center's dining room.
- They received 6,623 hot, nourishing meals delivered to their homes by caring volunteers.
- Lisbon residents were transported to health care providers or other community resources on 394 occasions by our lift-equipped buses.
- They received assistance with problems, crises or issues of long-term care through 61 visits with an outreach worker and 72 contacts with ServiceLink.
- Lisbon's citizens also volunteered to put their talents and skills to work for a better community through 558 hours of volunteer service.

The cost to provide Council services for Lisbon residents in 2012-13 was \$73,920.87.

Such services can be critical to elderly individuals who want to remain in their own homes and out of institutional care in spite of chronic health problems and increasing physical frailty, saving tax dollars that would otherwise be expended for nursing home care. They also contribute to a higher quality of life for older friends and neighbors. As our population grows older, supportive services such as those offered by the Council become even more critical.

Grafton County Senior Citizens Council very much appreciates Lisbon's support for our programs that enhance the independence and dignity of older citizens and enable them to meet the challenges of aging in the security and comfort of their own communities and homes.

Roberta Berner, Executive Director

*Supporting Aging in Community*





## The Senate of the State of New Hampshire

107 North Main Street, Concord, N.H. 03301-4951

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### Report from Your North Country Senator Jeff Woodburn

Dear Constituent,

It is an honor to serve as your State Senator representing District 1, which includes 58 northern, rural communities encompassing 27 percent of the state's landmass. It is a region larger than two states and 77 foreign countries, containing fewer than a twenty people per square mile. The North Country, including the White Mountains region, has a uniquely different culture, landscape, economy, and history from the rest of the state. It is my focus to ensure that State government understands this and doesn't forget us. Our needs, challenges, and opportunities are different. At the top of my priority list is stabilizing our fragile economy while improving the quality of life for our people. This means expanding Medicaid for low-wage workers and rural hospitals, increasing the minimum wage, and opposing the Northern Pass project. In the Senate, my goal has been to be practical and to work with everyone to get results for our region. To this end, I am proud to be the chamber's most independent member and recognized by Business NH magazine as one of the most influential members. But voting is only a part of my work; in the tradition of my mentor, the late Executive Councilor Ray Burton have been accessible and available to my constituents, holding town hall meetings, office hours, and tours for state leaders. I have tried when possible and appropriate to bend State government to meet the needs of rural people and rural communities' love being the voice for the North Country and am constantly inspired by the people and places that make our beloved home so special. Be in touch if I can be of assistance to you or your community.

Regards,

Jeff Woodburn  
North Country Senator  
524 Faraway Road, Dalton, NH 03598  
Jeff.Woodburn@leg.state.nh.us  
603.259.6878 mobile number  
603.271.3073 office

## REPORT FROM STATE REPRESENTATIVE REBECCA BROWN

The first year of the biennium (two year session) of the NH General Court resulted in a balanced budget without resorting to gambling revenue. Nevertheless, proposals to legalize gambling will return this year, and support seems to be growing. Last year the House rejected a proposal to allow one casino in the state, while the Senate passed the bill. The governor favors a casino.

Gambling is just one of the issues that I'd like to hear from you on. Others include repealing the death penalty, legalizing or decriminalizing marijuana, raising the gas tax, Medicaid expansion, and various gun control measures.

I write about what happens down there in a column published in the Bridge Weekly and The Courier, called "Freshman Year." I'd be happy to e-mail you these directly, and I post them on my legislative website, [www.nhstaterepbrown.com](http://www.nhstaterepbrown.com). You can reach me at 823-8119 and e-mail [Rebecca.brown@leg.state.nh.us](mailto:Rebecca.brown@leg.state.nh.us).

I urge you to come to Concord on a Wednesday and see the Legislature in action. With so many bills before us (800 at last count), it's kind of like our New England weather: if you don't like it wait five minutes and another issue will be debated!

The lovely thing about our process is that it is so open: anyone can get a bill before the NH House. This is as close to direct democracy as you can get. There are many smart, dedicated people down there who genuinely do their best to make sensible decisions. The downside of the system is its inefficiency. Every bill gets a hearing, which takes a great deal of time. Time could be spent to better effect, in committees and on the House floor, in examining and understanding the major issues.

The underlying major issue that affects all others is what we want our state government to do and how we pay for it. A related issue is how we know we are getting what we pay for. For a small state that presumes to have small government, it is astonishing how complex and multi-layered our state regulations are. That's not to say we don't need regulations. But we keep layering them on – nearly every one of those 800 bills proposes some sort of new law or regulation.

The North Country is not well understood (or even located on map) by many legislators. Since we are completely outnumbered, we have to be smart about how we work together and how we bring attention to our issues. We in the North Country delegation have been pretty good about crossing party lines on certain key issues, such as burying new industrial scale electric transmission lines like Northern Pass (passed the House, now before the Senate).

It is a privilege and honor to represent Lisbon. Please don't hesitate to call or e-mail.

Respectfully submitted,

Rebecca A. Brown



Swiftwater Road, P.O. Box 2001, Woodsville, New Hampshire 03785-2001 • 603-747-9000 • FAX 603-747-3310

December 31, 2013

Board of Selectmen  
Town of Lisbon  
21 School Street  
Lisbon, NH 03585

Dear Members of the Board:

It has been another very exciting year at Cottage Hospital. We have spent the past year evaluating our community needs and strategy for our future, while recognizing our 110<sup>th</sup> year of successfully caring for our community.

Financially, Fiscal Year 2013 closed with a positive bottom line amidst a very challenging time in healthcare. It has also been a busy year with regard to technology. We have continued on our mission to meet Meaningful Use and are proud to announce that we will begin our attestation of Stage 2 in January 2014.

At Cottage Hospital we are all very proud of the personal care that we are able to give to our patients. Time and time again, we hear about the outstanding care that patients and family members have received while with us.

We know our communities are supportive of our institution, and we are extremely grateful for the financial support that our area towns have provided over the years. Although funds are always needed and welcomed at Cottage Hospital, we know there are many worthy organizations also asking for money this year. Therefore, the Cottage Hospital Board of Trustees has decided NOT to ask the towns for financial support for the nineteenth consecutive year.

We thank you for your continued support and pledge to continue to do our best to provide you and your families with the highest quality of healthcare possible.

We will appreciate your including this message in your 2013 Annual Report, and we will forward our 2013 Annual Report to you as soon as it is available. Best wishes for a healthy new year.

Sincerely,

Maria Ryan, PhD, APRN  
Chief Executive Officer

A Critical Access Hospital  
• [www.cottagehospital.org](http://www.cottagehospital.org) •



## Support Center at Burch House

*Direct Services and Shelter for Victims and Survivors  
of Domestic and Sexual Violence and Stalking in Northern Grafton County, NH*

PO Box 965 Littleton, NH 03561 Phone: (603) 444-0624 Fax: (603) 444-0646

In fiscal year 2014, the Support Center at Burch House provided services to 508 victims of violence in our catchment area, including the town of Lisbon. Our agency also responded to 119 requests for assistance from professionals and community members in matters concerning domestic and sexual violence. All of our services are provided at no cost to the recipient.

### Support Center at Burch House Services FY13

#### Victims Served by Crime Type:

Domestic Violence: 360 Sexual Assault: 94 Stalking: 16 Other DV Related Crimes: 38 TOTAL: 508

Hours of Direct Victim Assistance: 2,180 Hours of Service to the Community: 11,520 TOTAL: 13,700

#### Services Provided by Type:

	<u># Served</u>	<u># Times Service Provided</u>	<u>Value/ Service Unit</u>	<u>Total</u>
<b><u>Shelter Services</u></b>				
Shelter bednights (incl. food, utilities, supplies, staff)	49	3,969	\$75	\$297,675
<b><u>Direct Services- Non-shelter</u></b>				
Crisis Counseling/ Hotline Calls	372	694	\$15	\$10,410
Counseling and Support Services	479	1,366	\$15	\$20,490
Legal/Court Advocacy	490	698	\$15	\$10,470
Medical/Police & other advocacy	395	810	\$15	\$12,150
Case Management/Support	773	2,682	\$15	\$40,230
Support Group	31	82	\$15	\$1,230
Information and referral services	1,604	3,186	\$15	\$47,790
School Prevention Programs*	419	1,257	\$18	\$22,626
Professional Trainings**	34	136	\$18	\$2,448
Food Pantry/Material goods ^	403	3,627	\$3	\$10,881
Transportation ^^	314	6,280	\$1.50	\$9,420
<b>GRAND TOTALS:</b>	<b>5,314</b>	<b>20,818</b>		<b>\$485,820</b>

\*Violence Prevention grades 2-12 \*\* Trainings to Community ^Meals as unit of service ^^ Miles as unit of service

With the support of the town of Lisbon and other municipalities in our service area, we can continue to provide high quality services to those in need. We sincerely appreciate your past support and thank the citizens of Lisbon in advance for their consideration.

Very truly yours,

  
Jeanne L. Robillard, Director



## **ANNUAL REPORT**

### **AMMONOOSUC COMMUNITY HEALTH SERVICES, INC.**

#### **Town of Lisbon - 2013**

ACHS has been a vital part of the community since 1975 and **provides comprehensive primary preventive health care to anyone, regardless of their ability to pay.**

While many of our services are paid for through Medicare, Medicaid and grants, our reimbursements through federal, state and county programs fall short of actual expenses and recent budget cuts at all levels have made it even more difficult. Support from the Town of Lisbon is extremely important in the continued effort to provide affordable health care services to the 26 rural towns in our service area.

Our uninsured and under-insured patient populations have been on the rise due to economic conditions –mainly loss of jobs and employer benefits. Our sliding fee scale for payment of services provides a vehicle for these patients to get the health care they need in a timely manner, preventing a possible costly emergency room visit or, worse yet, hospitalization because they could not afford to go to the doctor prior to the emergent episode. Keeping just one patient out of the ER could save taxpayers \$1,000-\$1,500 (average cost of an ER visit).

#### **Services Provided**

- Comprehensive Primary Preventive Medical Care - Wellness Screening, Pediatrics, Chronic Disease Management, Geriatrics, Acute Illness Care
- Prenatal Care - Childbirth Education, Nurse/Midwife Service and Newborn Care
- Family Planning - Birth Control, STD and HIV Testing and Counseling
- Breast & Cervical Cancer Screening Program
- Behavioral Health - Counseling
- Oral Health Referrals and Voucher Program
- Pharmacy Services - In-house Pharmacy, Medication Management, Low-Cost Drug Program
- Financial Services - Sliding Fee Scale for eligible patients

#### **ACHS Statistics**

- Number of Unduplicated Medical Clients Served – 9,443
- Number of Medical Visits – 33,288
- Client/Payor Mix: 14.4 % Medicaid, 19.6% Medicare, 19.3% Uninsured, 46.7% Insured
- Value of free medications provided to our patients - \$828,206
- Value of discounted health care services provided to our patients - \$1,170,505 (Sliding Fee Scale)

#### **Town of Lisbon Statistics**

- Total # of Patients – 604
- Total # of Medicaid Patients – 108
- Total # of Medicare Patients – 91
- Total # of Self-Paying Patients – 44
- Total # of Sliding Fee Scale Patients – 95

Respectfully Submitted,

Edward D. Shanshala II, MSHSA, MSED

Chief Executive Officer

**DEPARTMENT OF STATE  
DIVISION OF VITAL RECORDS ADMINISTRATION  
RESIDENT BIRTH REPORT  
01/01/2013-12/31/2013  
--LISBON--**

<b>Child's Name</b>	<b>Birth Date</b>	<b>Birth Place</b>	<b>Father's/Partner's</b>	<b>Name Mother's Name</b>
PECOR, NORAH STEPHANIE	04/26/2013	LITTLETON,NH	PECOR, DOUGLAS	PECOR, JACQUELINE
DODGE, BAILEY ELLEN	06/19/2013	LITTLETON,NH	DODGE, BRANDON	DODGE, ASHLEY
CHANDLER, JANE ANNE	06/29/2013	LITTLETON,NH	CHANDLER, MED	CHANDLER, MONTGOMERY
HUDSON, OLIVIA ANN LOUISE	07/15/2013	LITTLETON,NH	HUDSON, TODD	LEONARD, TORY
CHARTIER, KIMBER KRISTINA	07/25/2013	LITTLETON,NH	CHARTIER, ANDREW	JACKSON, NATALIE
LAFOND, LUCIE LOU	08/01/2013	LITTLETON,NH	LAFOND JR, ROLAND	LAFOND, DIANE
MCDONALD, DAYMUS ROME	09/25/2013	LITTLETON,NH	MCDONALD II, DANIEL	TROMBLEY, DEANA
ROSEBROOK, LEIGHTON CHARLES	10/01/2013	LITTLETON,NH	ROSEBROOK, ROBERT	CLERMONT, NANCY
CHAMPION, LEON ALEXANDER	12/07/2013	LITTLETON,NH	CHAMPION, CHRISTOPHER	TAYLOR, SUZANNE
WRIGHT, RYDER CHRISTOPHER	12/20/2013	LITTLETON,NH	WRIGHT, AARON	BERGDOLL, KRISTIE
LACASSE, LILLIANNA LESLEY	12/27/2013	WOODSVILLE,NH	LACASSE JR, RAYMOND	FELLOWS, CRYSTAL

Total number of records 11



**DEPARTMENT OF STATE  
DIVISION OF VITAL RECORDS ADMINISTRATION**

**RESIDENT MARRIAGE REPORT**

01/01/2013 - 12/31/2013

-- LISBON --

Person A's Name and Residence	Person B's Name and Residence	Town of Issuance	Place of Marriage	Date of Marriage
BOWMAN, STEPHEN J LISBON, NH	BELLAVANCE, MARY V LISBON, NH	LISBON	LISBON	02/28/2013
WOODS, MICHAEL B LISBON, NH	FAIRBROTHER, BRENDA C LISBON, NH	LISBON	LYMAN	03/09/2013
O'DELL, JAKE J LISBON, NH	VERRET, AMANDA L LISBON, NH	BATH	LINCOLN	06/01/2013
CATE, LAWRENCE E NEW HAMPTON, NH	GAMLIN, DORIS C LISBON, NH	NEW HAMPTON	NEW HAMPTON	07/26/2013
LYNDES, RUSSELL S LISBON, NH	GRIGGS, JENNIFER L LISBON, NH	LISBON	LISBON	08/31/2013
SOUKUP, MICHAEL C LISBON, NH	KINGSTON, KATHARINE A LISBON, NH	LISBON	LISBON	09/08/2013
LEFEBVRE, SHAWNA R BETHLEHEM, NH	BRUMMER, PATRICK G LISBON, NH	BETHLEHEM	BETHLEHEM	12/06/2013

Total number of records 7

**DEPARTMENT OF STATE  
DIVISION OF VITAL RECORDS  
DEATH REPORT  
01/01/2013 - 12/31/2013  
--LISBON, NH --**

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
SMITH, RICHARD	01/03/2013	LITTLETON	SMITH, RAYMOND	WIENBELT, CECILIA	N
CARLUCCI, ELIZABETH	01/12/2013	LISBON	BLANEY, RICHARD	JOHNSON, MARION	Y
HILVAR, PATRICIA	03/16/2013	LISBON	LEIGHTON, PERCY	WHITCOMB, VIRGINIA	N
MASON, MARY	03/23/2013	LITTLETON	KELLY, FREDRICK	BRACKEN, MARY	N
KASPSZAK, JOHN	03/29/2013	LITTLETON	KASPSZAK, STANLEY	THOMPSON, ANN	Y
COUTURIER, LELAND	05/14/2013	LISBON	COUTURIER, LEO	AHERN, MARY	N
BERRY, WALLIE	06/02/2013	LITTLETON	BERRY, WARREN	COTE, VIRGINIA	N
BOUTIN, LORNA	07/03/2013	LISBON	BOUTIN, CHESTER	TYLER, JEANNETTE	N
RYMPH, THOMAS	08/09/2013	LITTLETON	RYMPH, LEVI	HERSHEY, JESSIE	U
ACKERMAN, JANET	08/28/2013	LISBON	ACKERMAN, LEEDS	TYLER, MARION	N
MARSHALL, GENE	08/31/2013	LISBON	MARSHALL, GEORGE	LOVELACE, RUTH	N
MCMASTERS, WILLIAM	10/08/2013	LISBON	MCMASTERS, ELMER	MCKENZIE, DOROTHY	N
THIBODEAU JR, CHARLES	11/17/2013	LISBON	THIBODEAU SR, CHARLES	THOMAS, MARGARET	N
KUMM, MARIANNE	11/27/2013	LITTLETON	RANDEN, TORSTEN	JYLDEN, GERTRUDE	N

Total number of records 14



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